Sembawang Public Library Social Story

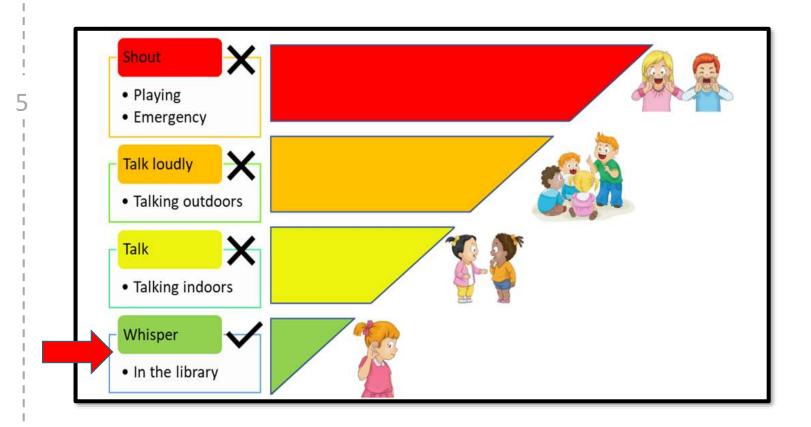
Contents

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- Library Staff
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I am at Sembawang Public Library.

Library Etiquette & Safety Precautions

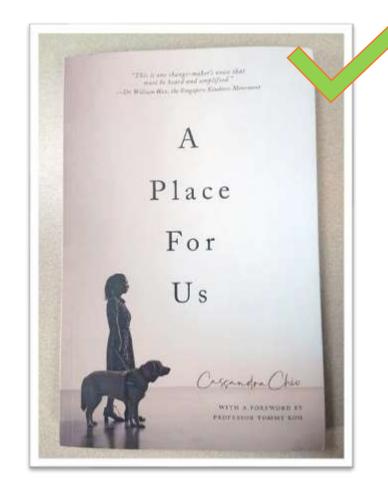




Inside the library, I will whisper and keep my voice down.

I do not want to disturb other people.

I will walk in the library. I do not want to trip or hurt anyone if I run.





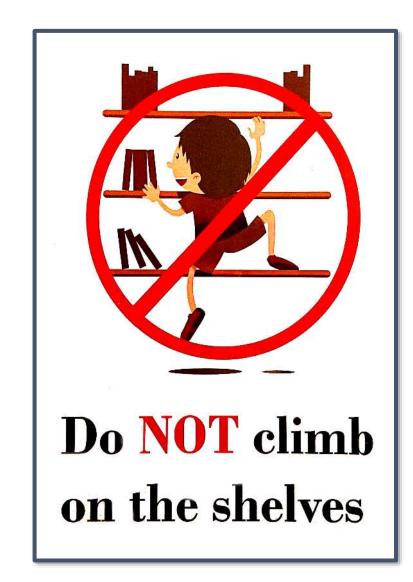




I must be careful when I'm using library books or other library items.

I cannot tear, fold or step on books because they will be damaged.

Everyone can enjoy the books only if they are <u>not</u> damaged!



I must not climb on the bookshelves.

If I climb on the shelves, they may dislodge and books will fall off the shelves.

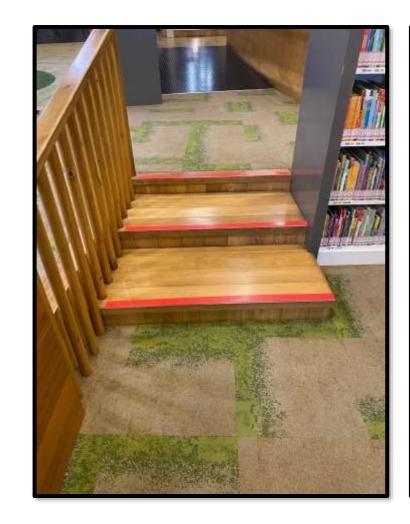
I do not want to hurt myself if I fall or when the books hit me.

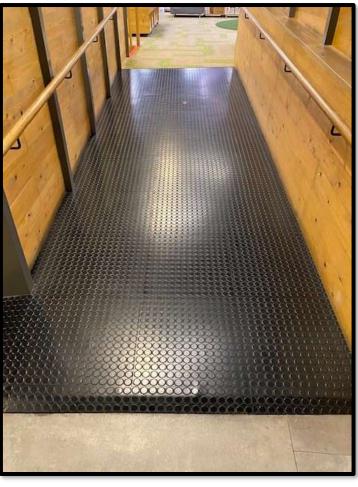




There will be potted plants like these all over the library.
I shall not play with them or push them over.

If I push the plants, they may topple over and I may break the plant.
I do not want to fall and cut myself on the broken pot pieces.





There are stairs and ramps going up/down at the Children Section.
I will walk up/down carefully.

If I run, I may fall down.



I must not lean over the railings.

I do not want to lose my balance while leaning over the railing and fall down.



If I browse magazines, I must pull out the drawer slowly and carefully.

I do not want my finger to get caught between the drawers because it will be very painful.

I must close the drawers fully.

I will not leave any drawers open in case other people walk into or trip over them.

Library Staff

I can get help from library staff who wear these uniforms.



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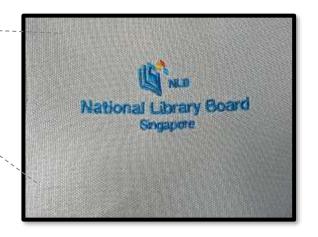
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Library Staff

I can get help from library staff who wear these uniforms







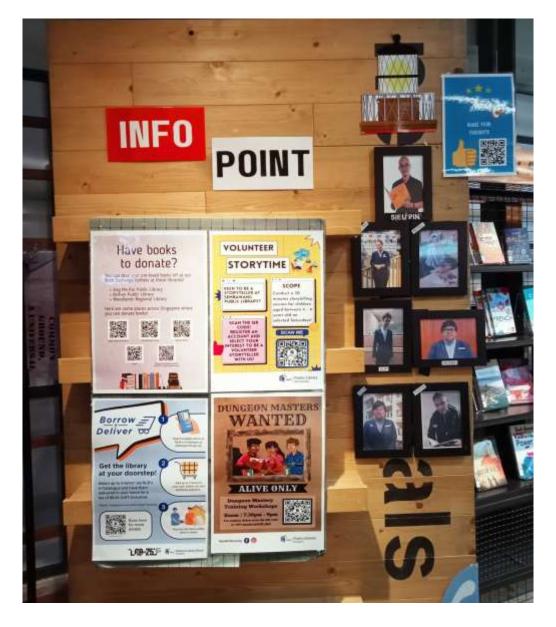
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Library Space

I will enter through the gates.







If I need general information about the library, I will go to this **InfoPoint** near the entrance.



I can find a map like this near the **Adults & Teens** area and at the ramp going towards the Early Literacy area. It shows me the layout of the library and where to go to find various things.





I have to be careful on this edge. I don't want to trip over it.

I will see many other children with their families here at the **Early Literacy** area. I can sit and read on this green patch. I will remove my shoes first before I sit.



This is the **Children's Section**. I can find and read children collection books written in English, Chinese, Malay and Tamil.



I can listen to stories on these computers.



I can borrow audiovisual materials for children to listen or watch at home.

Audiovisual materials











I can explore audio-visual materials, eNewspapers and magazines for adults.

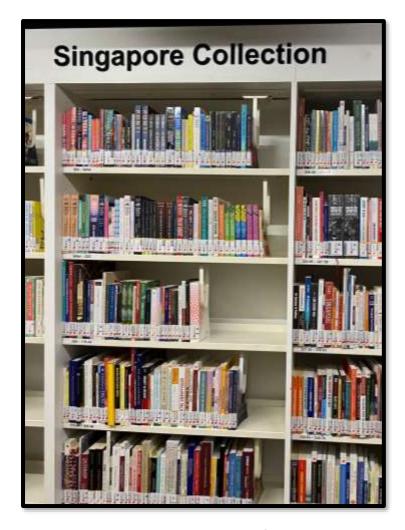




I can find and read Adult English comics here.



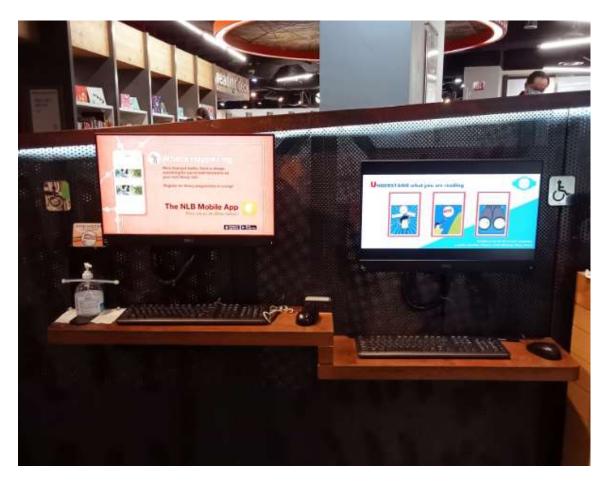
This is the **Adult's Section**. I can find and read adult collection books written in English, Chinese, Malay and Tamil.





I can also find adult books about Singapore in English, Malay, Chinese and Tamil here.

Services



These machines are called **catalogue stations**.

I will find them all over the library.

I can use them to search for books I want to read.



Multimedia Stations

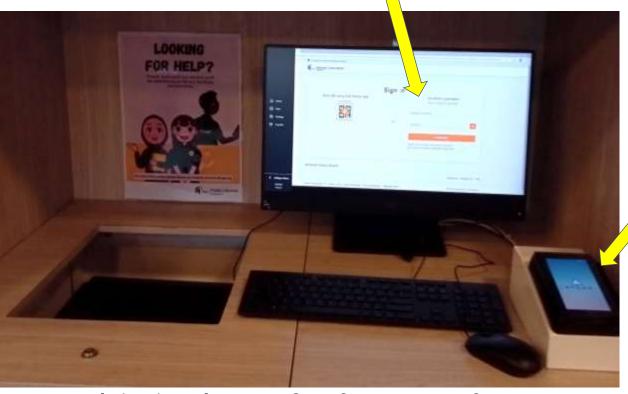


E-Newspapers

These computers are called multimedia stations.

I can use the computers to do many things!

For example, I can read eNewspapers, eMagazines, print documents or browse the internet.



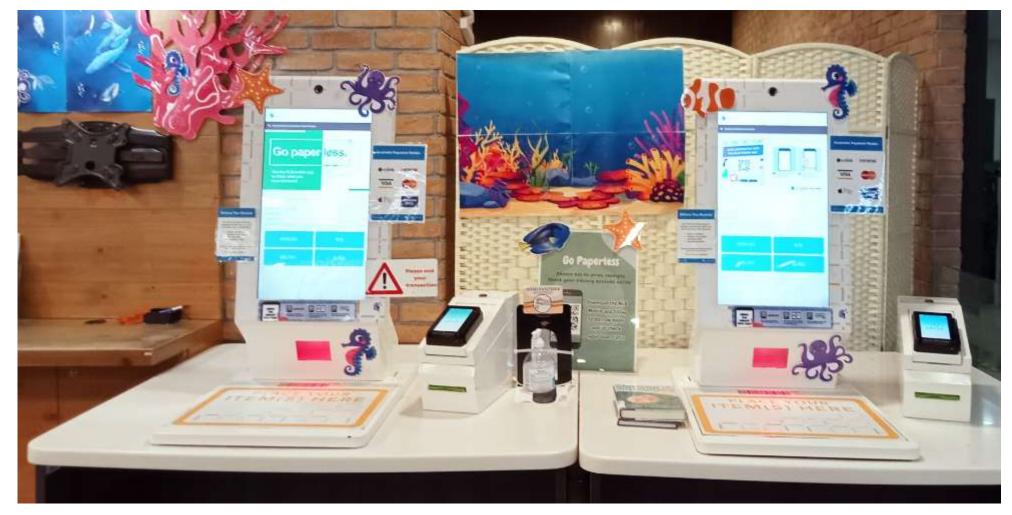
I can pay for printing by using an EZ-Link card.

This is the **printing station**.

I can find this near the multimedia stations.

I can come here to print documents and pay for printing.

Before printing, I will use the multimedia station to submit the document to print.



I found some interesting books I want to borrow.

Before leaving, I can borrow them at these **Book Borrowing Stations**.



I can also borrow or reserve books using the **NLB Mobile app**!



I can scan this QR code to download the app using Google Play or Apple App Store.

LOAN RECEIPT NATIONAL LIBRARY BOARD Sembawang Public Library

Station : SBWRF2BBS02 Date : 05/08/2021 Time : 19:47:38

Name : XXXXX XXXXX

Please go to http://www.nlb.gov.sg to check your loan status or renew your library items.

Items Borrowed

Due Date

 Happier, no matter what : cultivation g hope, resilience, and purpose in hor

d times

B36697613H

16 Sep 2021

For enquiries, please email us at enquiry@nlb.gov.sg

After I borrow a book, I can choose to print a receipt.

The receipt will look like this.

The **due date** for me to return the book I borrowed will be written here.

I can check the due date on my NLB Mobile app too.



If a book is unavailable, I can reserve it.

I will come here another day to collect my reserved books from the **Reservation Lockers**.



This is the **Bookdrop**.

I have to return my borrowed books here by the due date.



Now I know where to go in the library.

If I want to read and listen to stories, I can always come back to visit the library!

If I need more help, I can send an email to enquiry@nlb.gov.sg.