

Geylang East Public Library Social Story

Contents

- Library Etiquette & Safety Precautions
 - Library Staff
 - Library Space (Level 1, Level 2, etc.)
 - Services
-



I am at Geylang East Public Library.

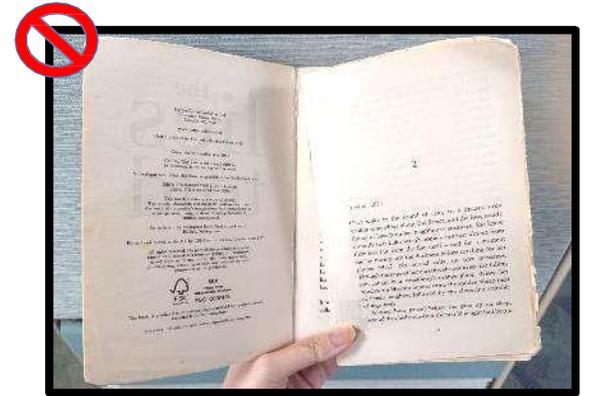
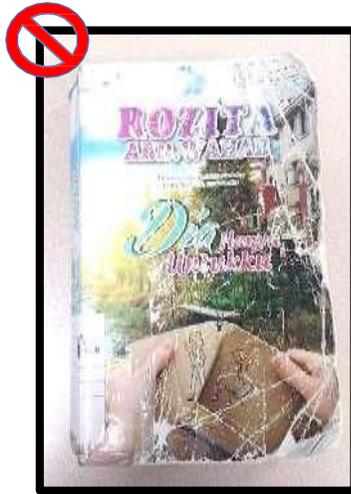
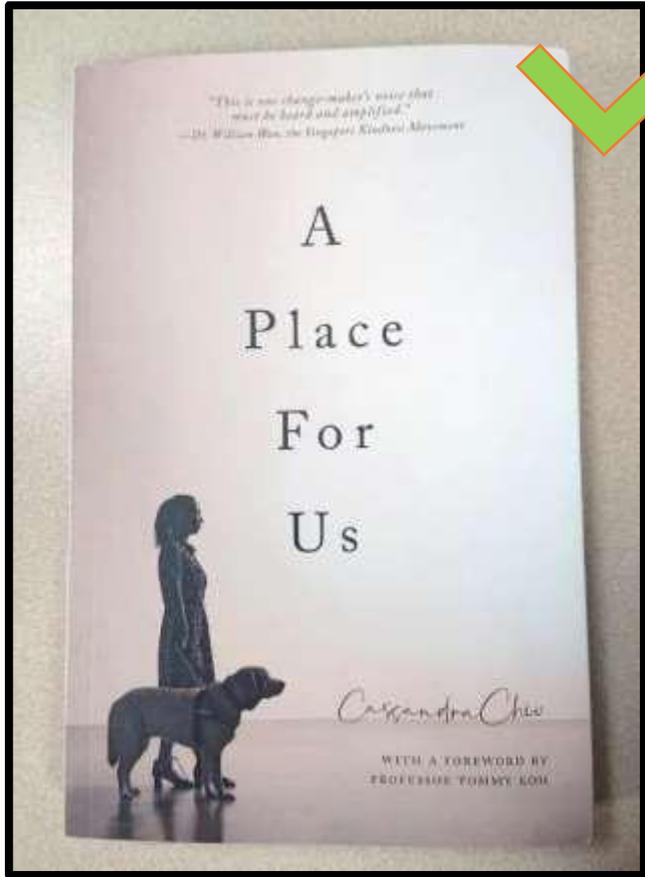
Library Etiquette & Safety Precautions

Shout ✘ <ul style="list-style-type: none"> • Playing • Emergency 	
Talk loudly ✘ <ul style="list-style-type: none"> • Talking outdoors 	
Talk ✘ <ul style="list-style-type: none"> • Talking indoors 	
Whisper ✔ <ul style="list-style-type: none"> • In the library 	

Inside the library, I will whisper and keep my voice down.
I do not want to disturb other people.



I will walk in the library.
I do not want to trip or hurt anyone if I run.



I must be careful when I'm using library books or other library items.

I cannot tear, fold or step on books because they will be damaged.

Everyone can enjoy the books only if they are not damaged!



**Do NOT climb
on the shelves**

I must not climb on the
bookshelves.

If I climb on the shelves, they may
dislodge and books will fall off the
shelves.

I do not want to hurt myself if I fall or
when the books hit me.



There will be potted plants like these all over the library.

I shall not play with them or push them over.

If I push the plants, they may topple over and I may break the plant.

I do not want to fall and cut myself on the broken pot pieces.



I will not touch the barriers.
I will follow the instructions
if there are any.

This way, people will not trip on them or
become confused about where to go.

When using the staircase, I must follow these safety measures:

10



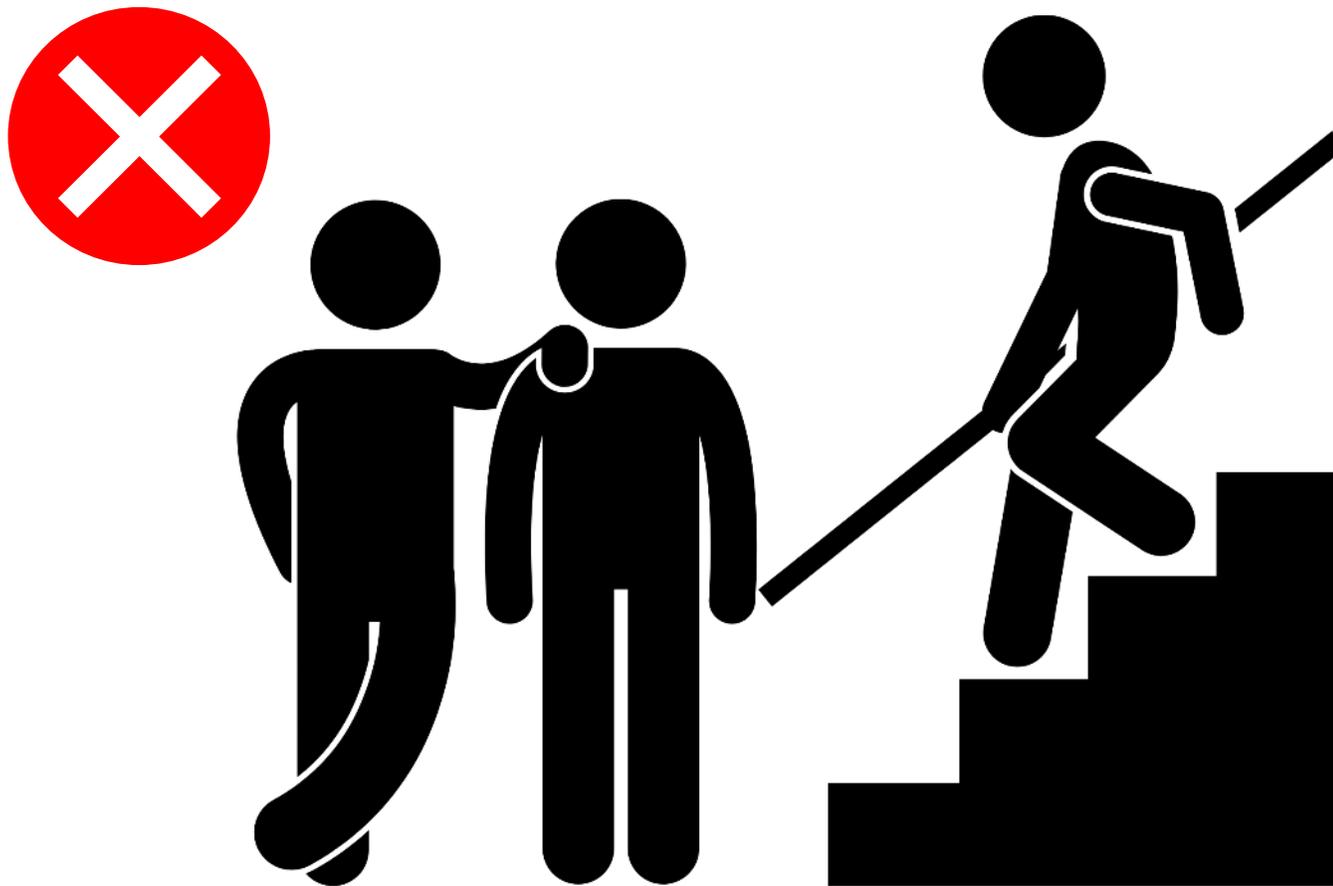
I shall hold on to the handrail when I am going up or down the staircase.



I will not run, jump or play on the staircase. I do not want to hurt myself or others. I shall not lean over the handrail too.

When using the staircase, I must follow these safety measures:

11

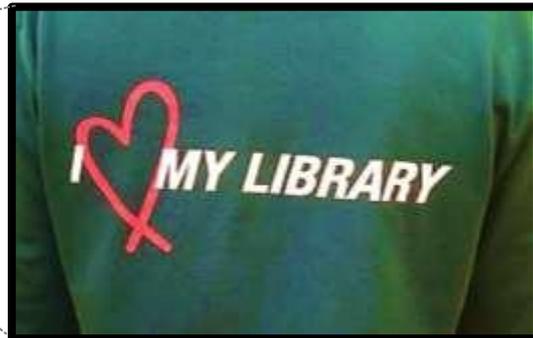
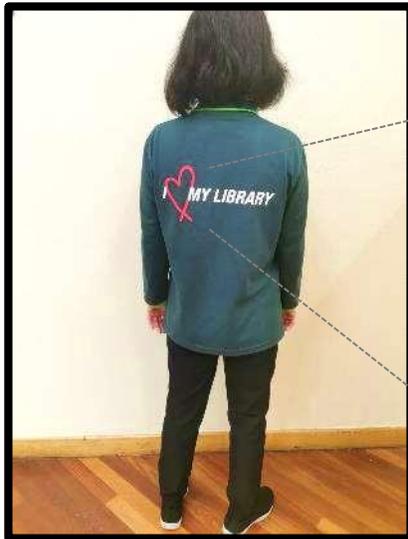


I must not stop or wait at the landing area so that I do not obstruct other people.

Library Staff

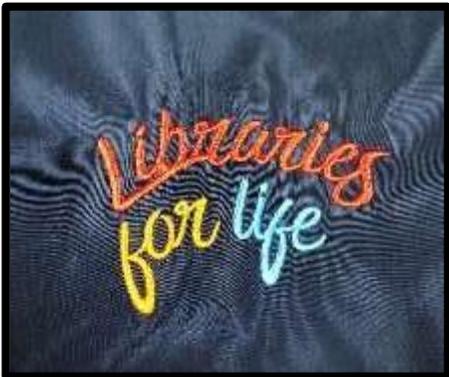
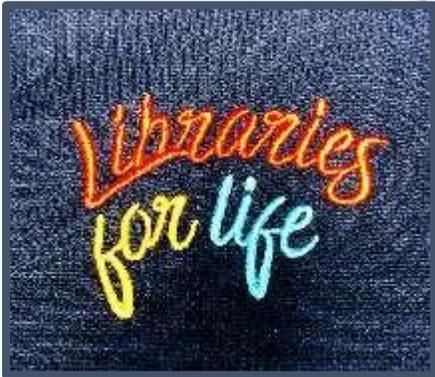


I can get help from library staff who wear these uniforms.



I can get help from library staff who wear these uniforms.

15



Library Staff

Library Space

This is the entrance of the library at level 1.

17



I will enter through the gates.

20





I can find a map like this on every floor.

It shows me the layout of the floor and where to go to find various things.



I can look for signs like these to help me find the toilets at every level.



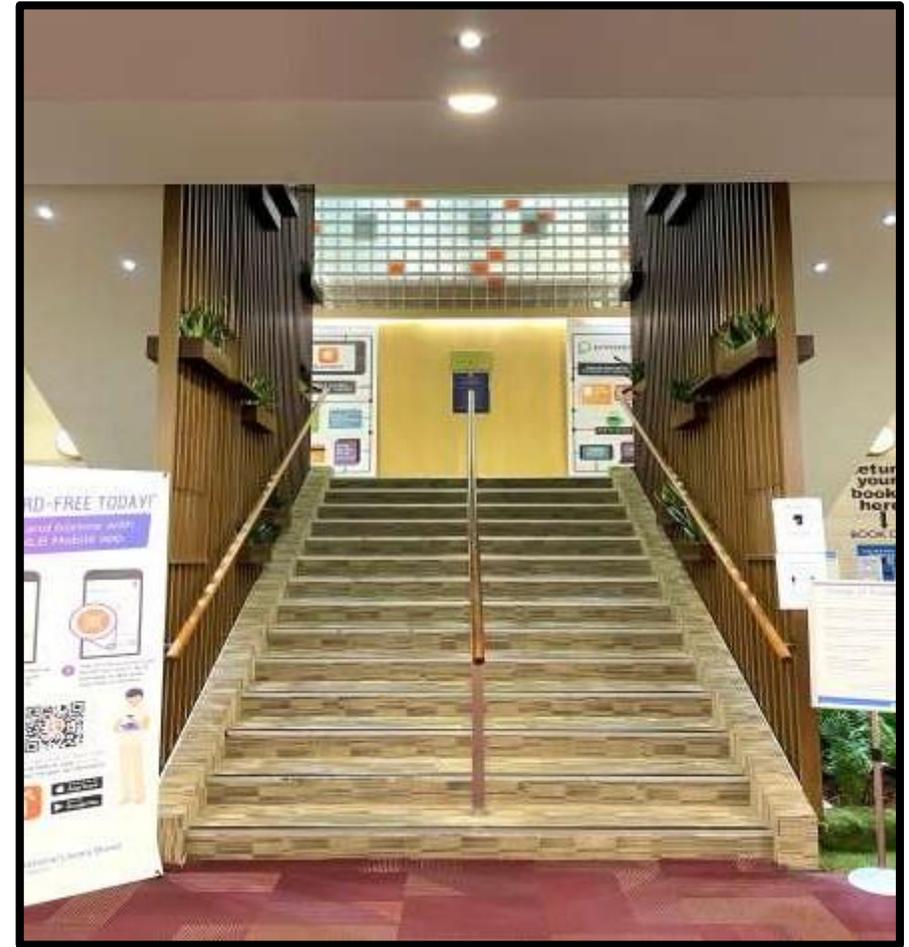


This sign shows me
the wheelchair
accessible cubicle.

There are wheelchair accessible
toilets on every level.



Lift



Staircase

I can go to different levels by taking the lift or staircase.



On level 1, I can find magazines and books for children in English, Malay, Chinese and Tamil. I can also use the tables and chairs here to sit and read.



On level 1, I can borrow audiovisual materials for children to listen or watch at home.



There are also Family & Parenting books to read and borrow.

I have to be careful
of the steps here.

I don't want to trip
over them.



I will see many other children with their families here on level 1.

I can sit and read on this **grass patch**.

I will keep my shoes on at all times.

I will not leave
or return library
items here.



I can take a recycled
bag for my books here.

I will not throw books or
litter into it.

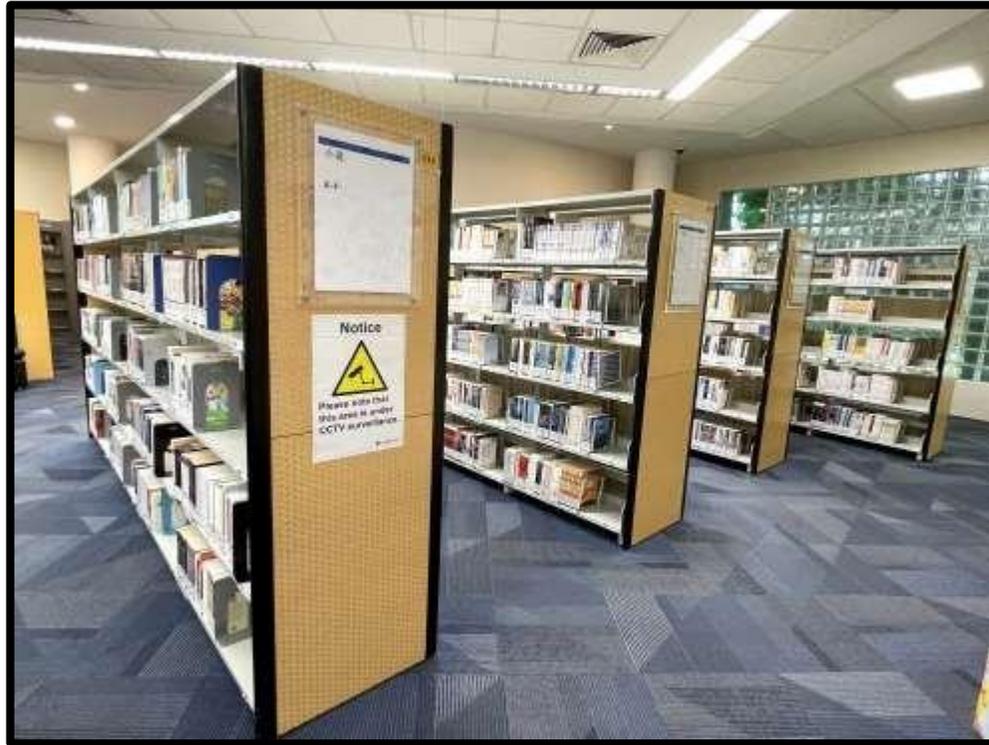
There is a **Book Exchange Corner** on level 1.

I can pick a book to take home and also leave books for others here.

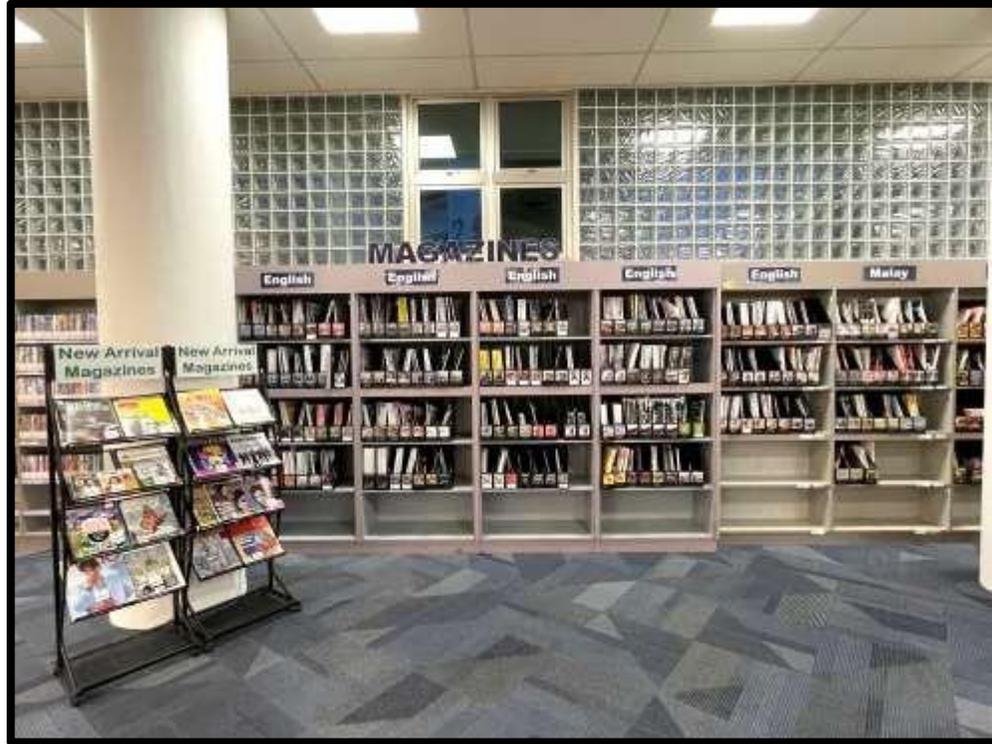
I will not mess up the shelves or take more than what I need.



On **level 2**, I can find and read English books for adults, including comics.



I can also find and read books written in Mother Tongue Languages, like Chinese, Malay and Tamil.



I can find and read magazines in English and Mother Tongue Languages, like Chinese, Malay and Tamil too.



I can also find and borrow audiovisual materials such as DVDs.



I can find and read English books for teenagers and young adults on level 2.



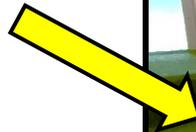
I can sit and read in the **Quiet Reading Room** on level 2.
I will not talk here at all times. I do not want to disturb others.



I can also find books about Singapore in English, Malay, Chinese and Tamil on **level 2**.

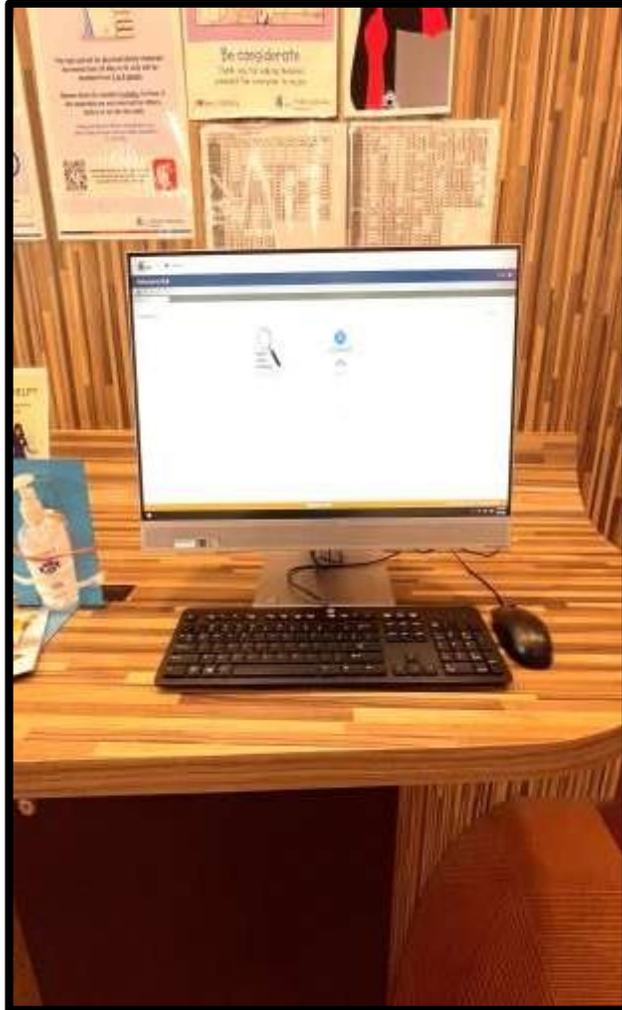
I have to be careful
of the steps here.

I don't want to trip
over them.



I can sit and read on this **grass patch**.
I will keep my shoes on at all times.

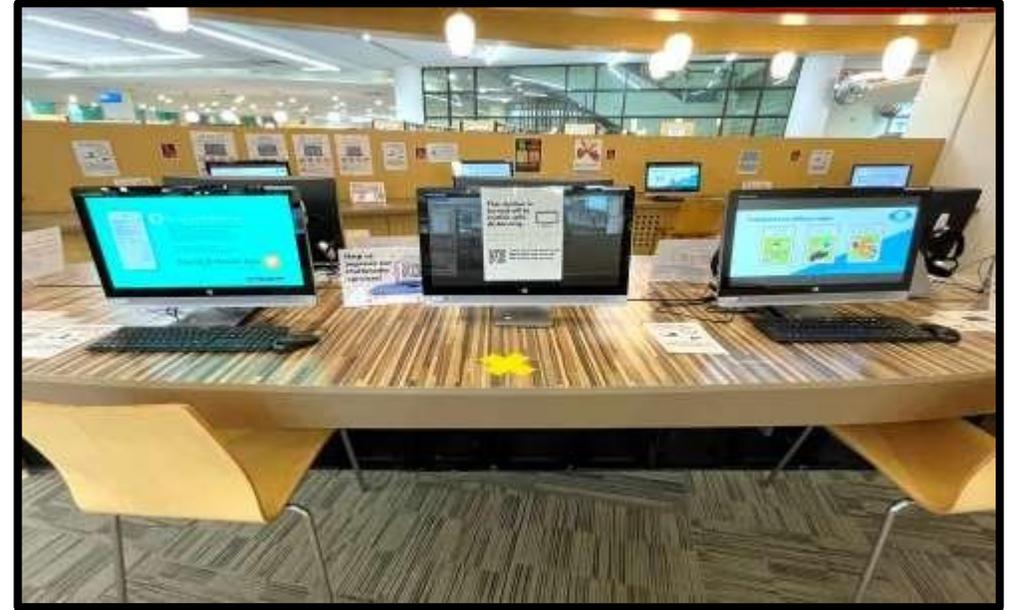
Services



These machines are called **catalogue stations**.

I will find them at levels 1 and 2.

I can use them to search for books I want to read.



These computers are called **multimedia stations**.

I can find them on level 2.

I can use the computers to do many things!

For example, I can read eNewspapers, eMagazines, print documents or browse the internet.

I will log in first.



This is a **printing station**.

I can find this near the multimedia stations on level 2.

I can come here to print documents and pay for printing.

Before printing, I will use the multimedia station to submit the document to print.



I found some interesting books I want to borrow.
Before leaving, I can borrow them at these borrowing stations at level 1.

Experience the **revamped**

NLB MOBILE APP

New look, improved navigation, and personalised recommendations



The image shows a central smartphone displaying the NLB Mobile App interface. Surrounding the phone are four callout boxes with icons and text describing key features: 'Read eNewspapers and eMagazines', 'Find a Title', 'Scan and Borrow', and 'Manage Your Account'. At the bottom, there are QR codes for app download, App Store and Google Play logos, and the NLB Singapore logo.

Read eNewspapers and eMagazines
Enjoy complimentary access to local (SPH) and international eNewspapers and eMagazines.

Find a Title
Browse and borrow a title. Choose from over 900,000 copies of eBooks and audiobooks.

Scan and Borrow
Beat the queue at the libraries! Scan and borrow physical materials easily.

Manage Your Account
Check your loan records, reservations, due dates of items, and pay outstanding fees.

Download on the App Store
GET IT ON Google Play

Don't miss out on these useful features and more! Scan the QR code or visit go.gov.sg/nlb-mobile to download.

NLB | National Library Board Singapore

I can also borrow or reserve books using the **NLB Mobile app**.



I can scan this QR code to download the app using Google Play or Apple App Store.

LOAN RECEIPT
NATIONAL LIBRARY BOARD
Geylang East Public Library

Station : GLERF2BBS01
Date : 13/07/2021
Time : 14:16:44
Name : Library member

Please go to
<http://www.nlb.gov.sg> to check
your loan status or renew your
library items.

Items Borrowed	Due Date
1.A handful of dust B33427740H	24 Aug 2021

For enquiries, please email us at
enquiry@nlb.gov.sg

After I borrow a book, I can
choose to print a receipt.
The receipt will look like this.

The **due date** for me to
return the book I borrowed
will be written here.

I can check the due date on
my NLB Mobile app too.



If a book is unavailable, I can reserve it.
I will come here another day to collect my reserved
books from the **Reservation Lockers**.



This is the **Bookdrop** inside the library.

I have to return my borrowed books here by the due date.



I can also return my borrowed books at the **24-Hour Bookdrop** outside the library, when the library is closed.



Now I know where to go in the library.

I also know what I can find and do at each level.

If I want to read and listen to stories, I can always come back to visit the library!

If I need more help, I can send an email to enquiry@nlb.gov.sg.