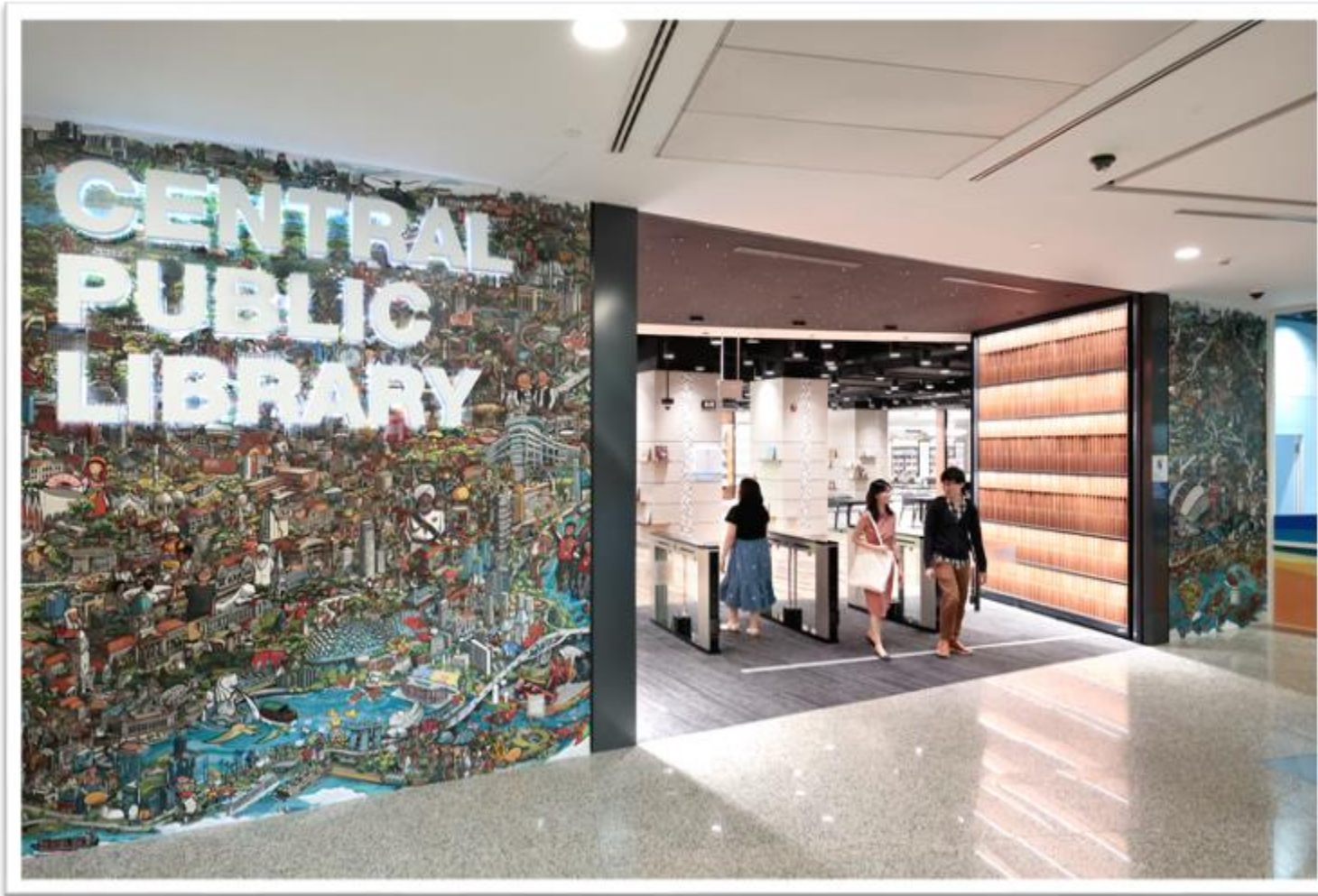


Central Public Library Social Story





Contents

- Library Etiquette & Safety Precautions
- Library Staff
- Library Space
- Services (Catalogue, Printing Stations, MMS, Reservation Lockers)



I am at Central Public Library.

Library Etiquette & Safety Precautions

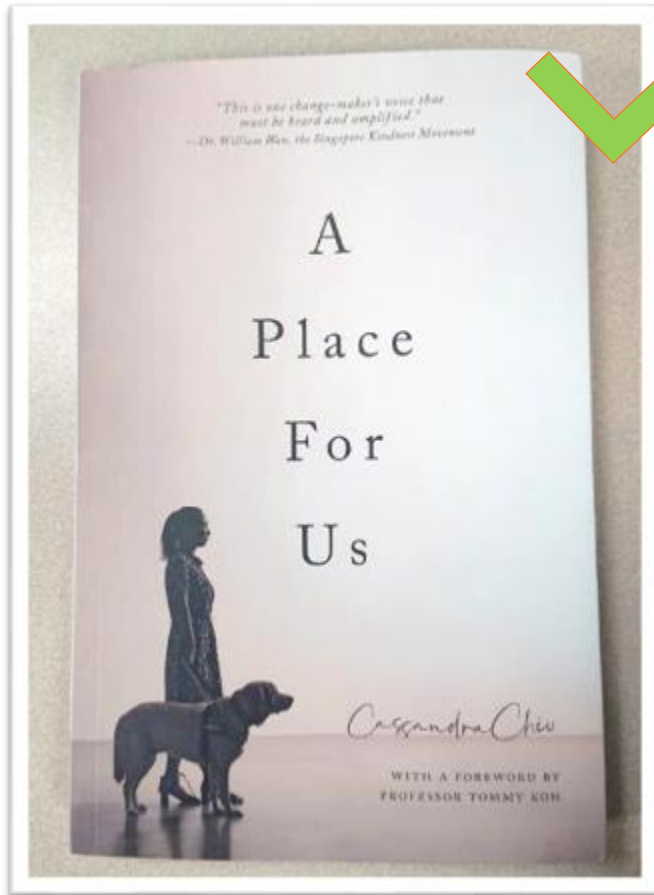
Shout ✘ • Playing • Emergency	
Talk loudly ✘ • Talking outdoors	
Talk ✘ • Talking indoors	
Whisper ✔ • In the library	

A red arrow points to the 'Whisper' row.

Inside the library, I will whisper and keep my voice down.
I do not want to disturb other people.



I will walk in the library.
I do not want to trip or hurt anyone if I run.



I must be careful when I am using library books or other library items.

I cannot tear, fold or step on books because they will be damaged.

Everyone can enjoy the books only if they are not damaged!



**Do NOT climb
on the shelves**

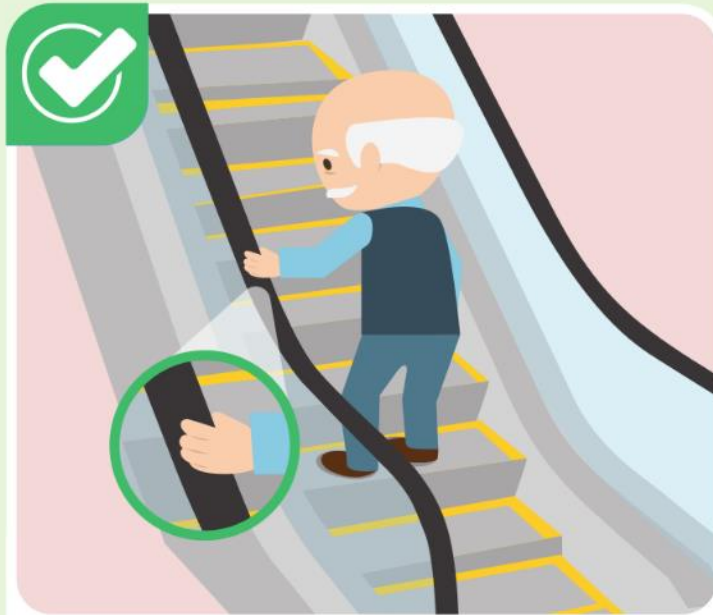
I must not climb on the
bookshelves.

If I climb on the shelves, they may
topple and books will fall off the
shelves.

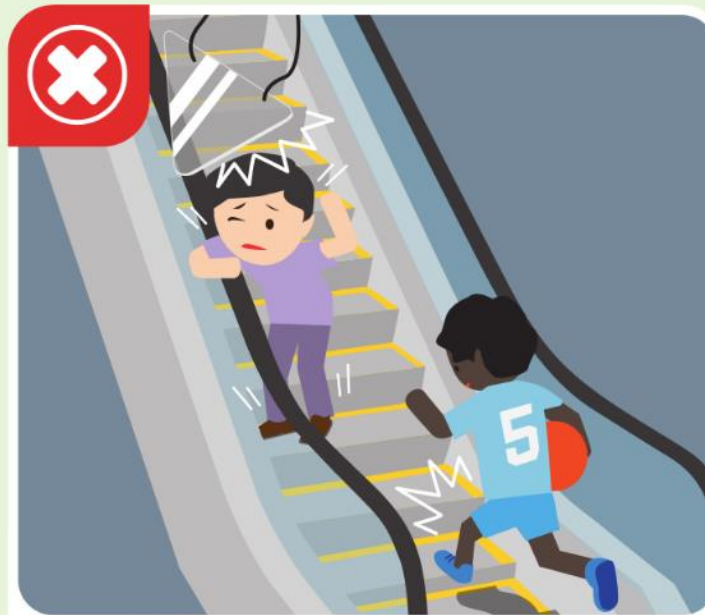
I do not want to hurt myself or
others if I fall or when the books or
shelves hit me.

When using the escalator, I must follow these safety measures:

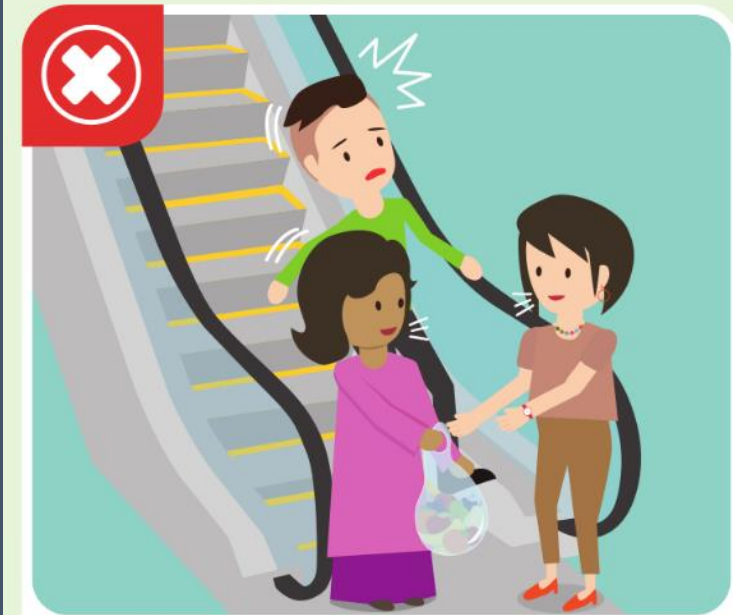
8



I shall hold on to the handrail and stand still when going up or down using the escalator.



I will not run, jump or play on the escalator. I do not want to hurt myself or others. I shall not lean over the handrail too.



I must not stop or loiter at the landing area so that I do not obstruct other people.

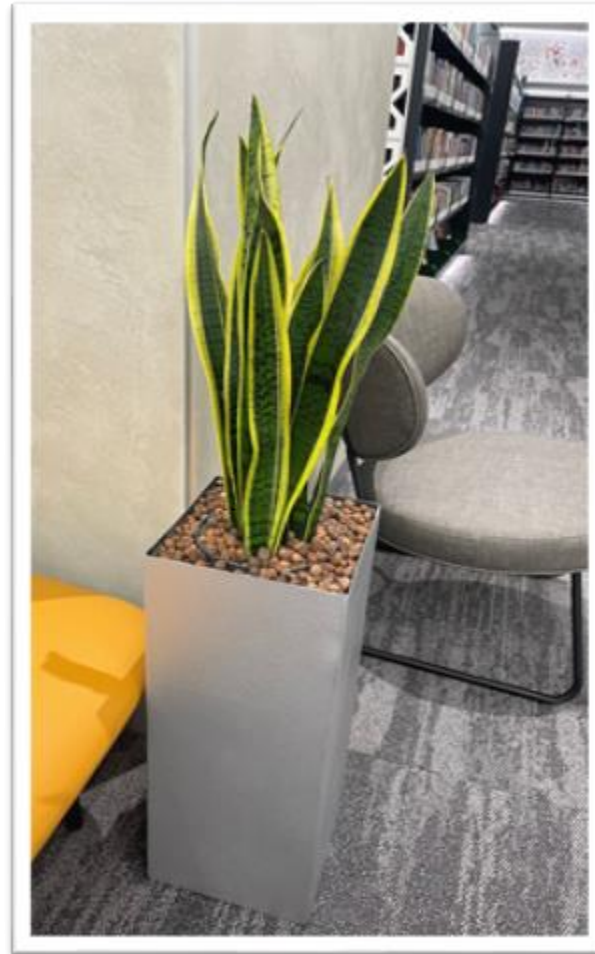
Retrieved 30 Apr 2021 from [bca.gov.sg/public/general-public/Escalator-Safety2](https://www.bca.gov.sg/public/general-public/Escalator-Safety2)

When using the escalator, I must follow these safety measures:

9



Retrieved 30 Apr 2021 from bca.gov.sg/public/general-public/Escalator-Safety2



There are potted plants like these all over the library.

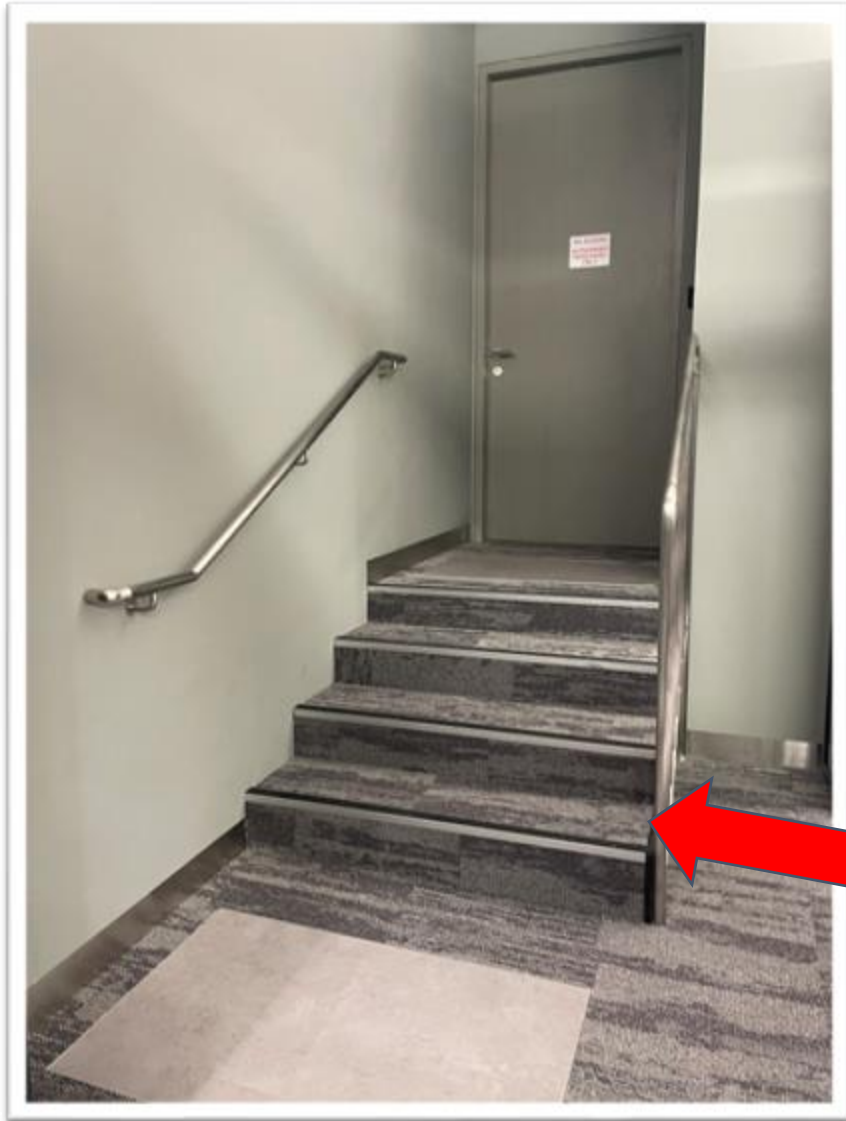
I must not play with them or push them over.

If I push the potted plants, they may topple over and break. I do not want to cut myself on the broken pot pieces.



If I browse magazines, I must put them back neatly after browsing.

This way, others will be able to find magazines easily.



I must not climb these stairs.

I do not want to fall and hurt myself.



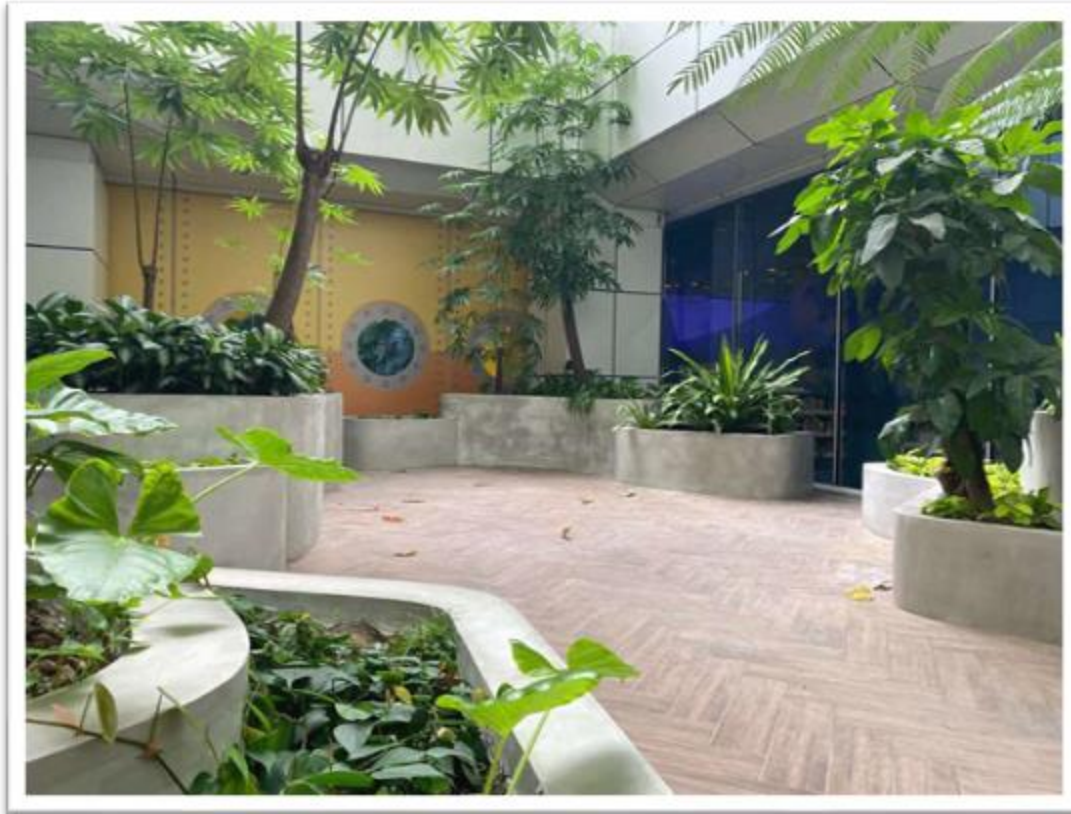
I must not enter this gated area as it is meant for library equipment.

I do not want to get stuck or for my finger to get caught in the gate because it will be very painful.



This wall has many beautiful plants. I must only admire them with my eyes. I will take care of the plants and leaves.

I do not want to damage the plants so that everyone can enjoy them.



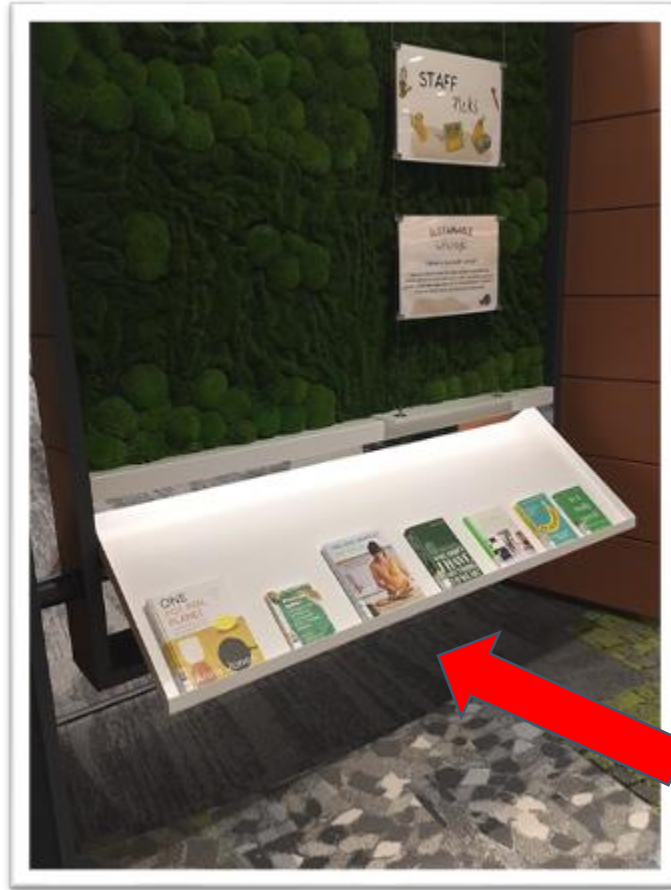
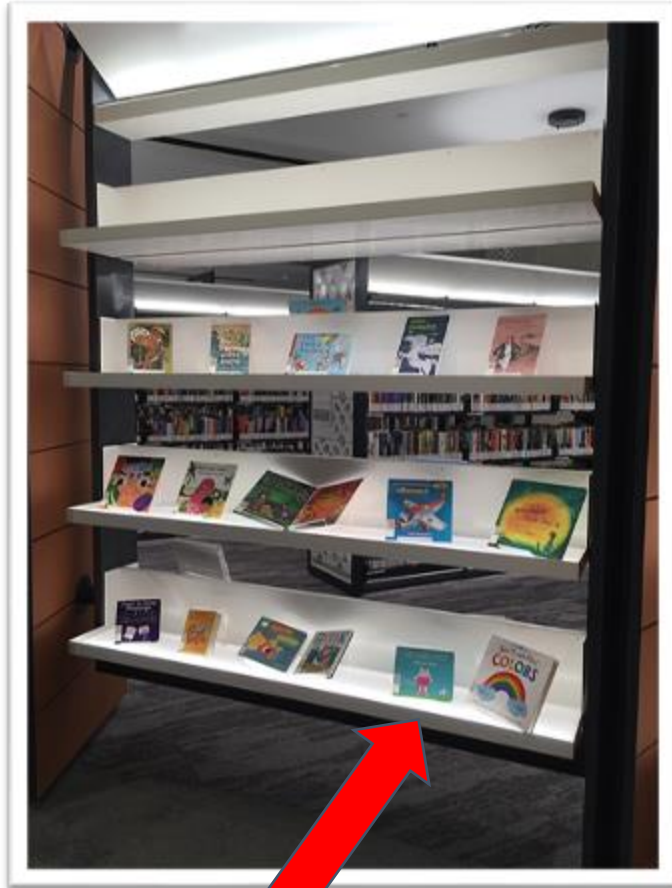
There are many plants in the Courtyard. I must take care of the plants and only admire them with my eyes. I will also walk carefully and avoid the drain.

I do not want to damage the plants so that everyone can enjoy them.



This drain is filled with pebbles and has potted plants. I will only admire the plants and pebbles with my eyes and keep them in their place.

I will behave appropriately and keep my friends safe.



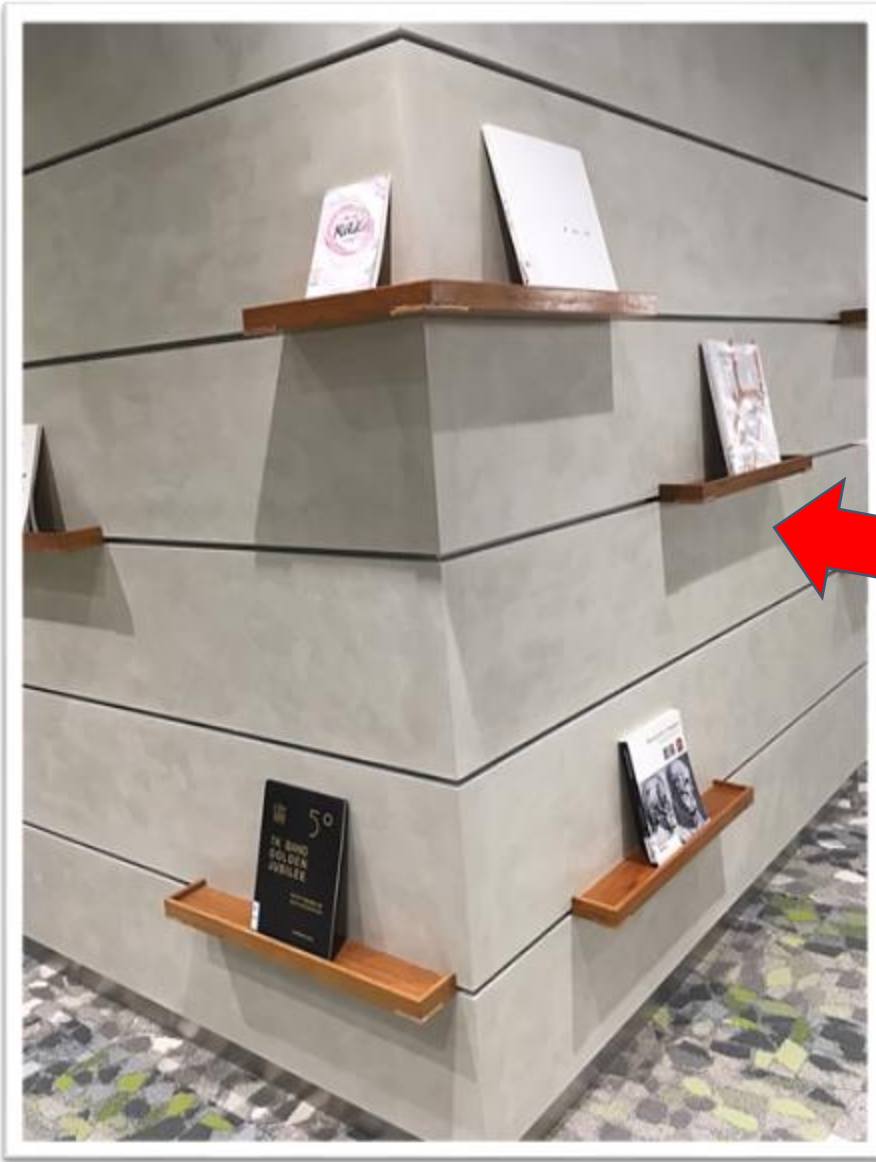
There are ledges and shelves within the library. I will use them appropriately and not climb on them.

I do not want to fall as it will be very painful.



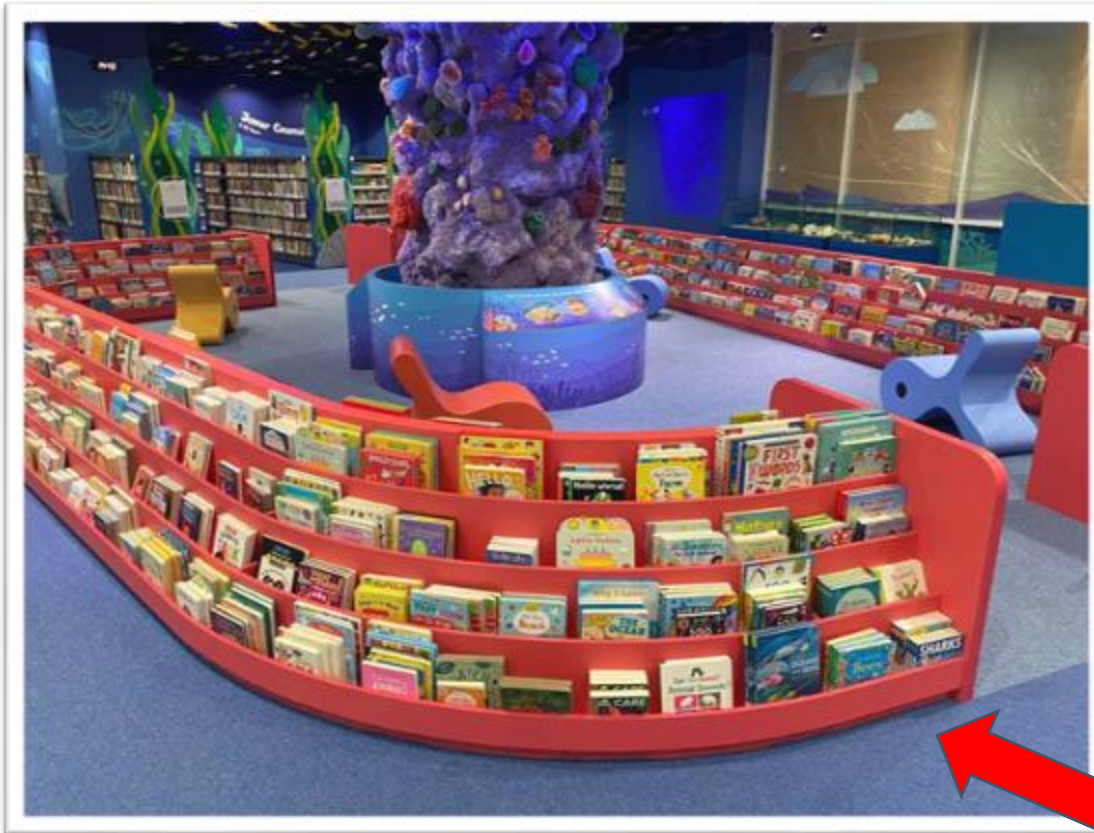
There are moss walls in the library. I will only admire them with my eyes.

Everyone can enjoy the moss walls if they are not damaged.



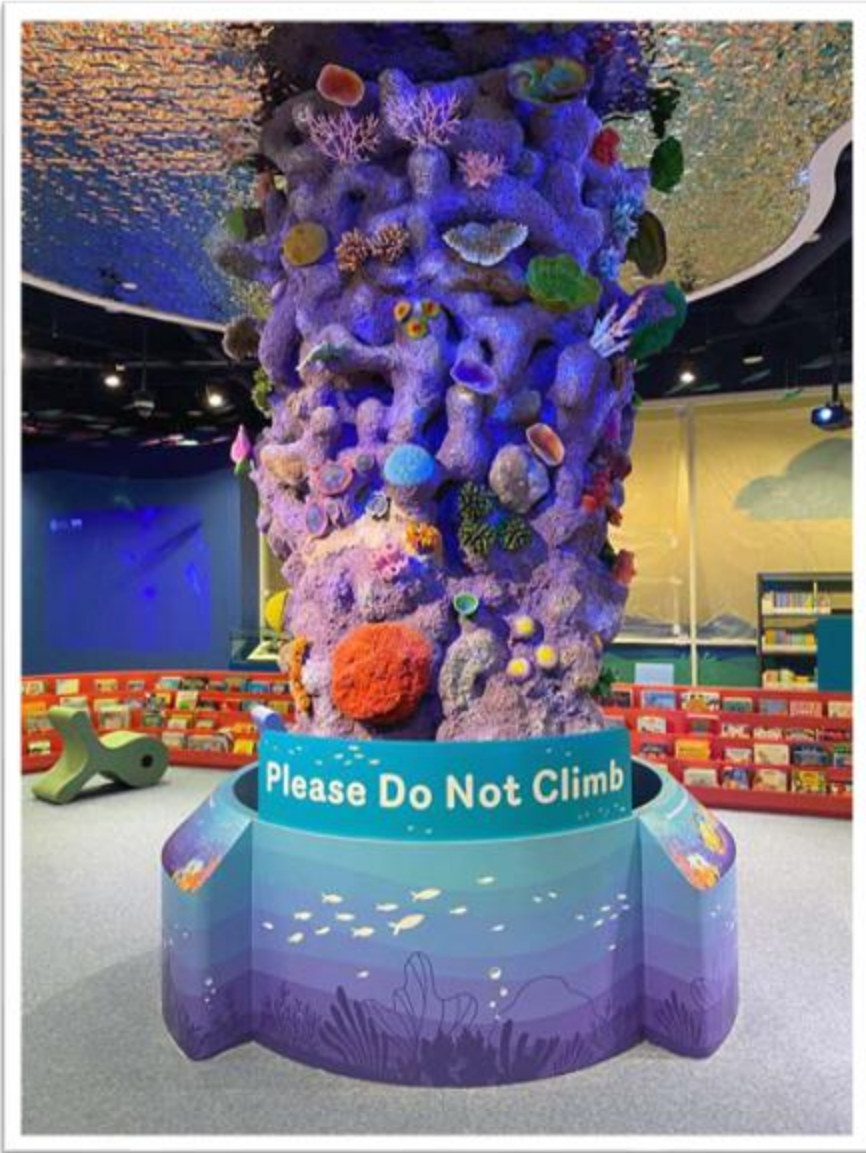
There are ledges on these pillars. These are bookshelves. I will behave appropriately and not climb on them. I will also use walking feet in the library to avoid hurting myself.

I do not want to fall, or accidentally bump into the ledges and hurt myself.



There are short and curvy bookshelves in the Children's Biodiversity Library by S.E.A. Aquarium. I must not climb on them.

I do not want to fall and hurt myself or damage the bookshelves.



There is a column with coral-like features in the Children's Biodiversity Library by S.E.A. Aquarium.

I will only admire the corals on the column with my eyes. I will also behave appropriately and not climb on the column.

I will take care of the column and listen to the rules to avoid hurting myself.



There are cushion holders in the Children's Biodiversity Library by S.E.A. Aquarium. I shall stick only my hands into the gaps to take a cushion.

I will be gentle while taking out the cushions and ask someone for help if I am unable to do so. I will also take care of myself by only using my hands when removing cushions.

Library Staff

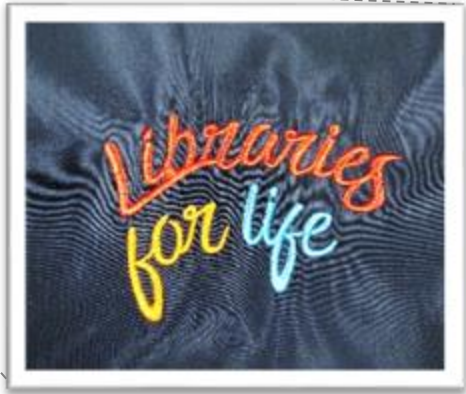
I can get help from library staff who wear these uniforms

24



I can get help from library staff who wear these uniforms

25



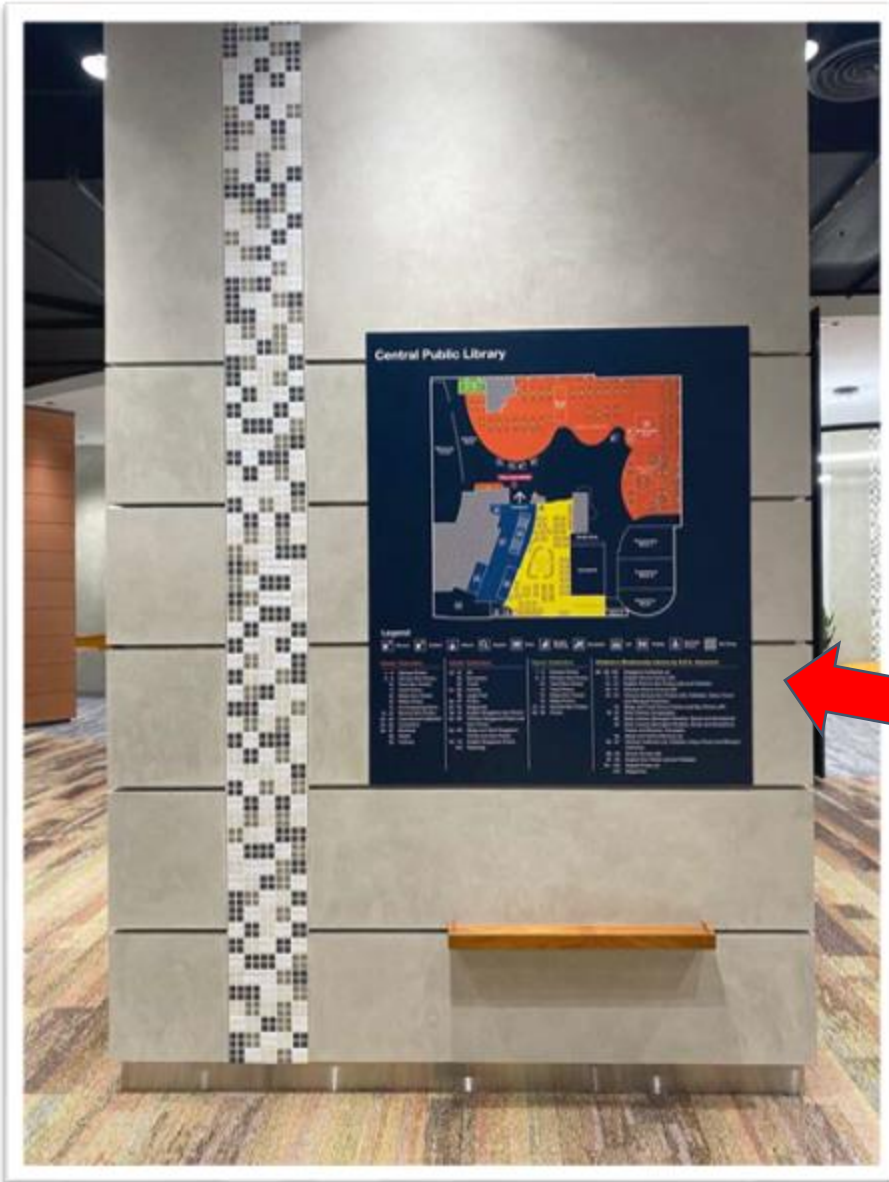
Library Staff

I can get help from library staff who wear these uniforms

26



Library Space



I can find a map like this at the library entrance.

It shows me the layout of the floor and where to go to find various things.

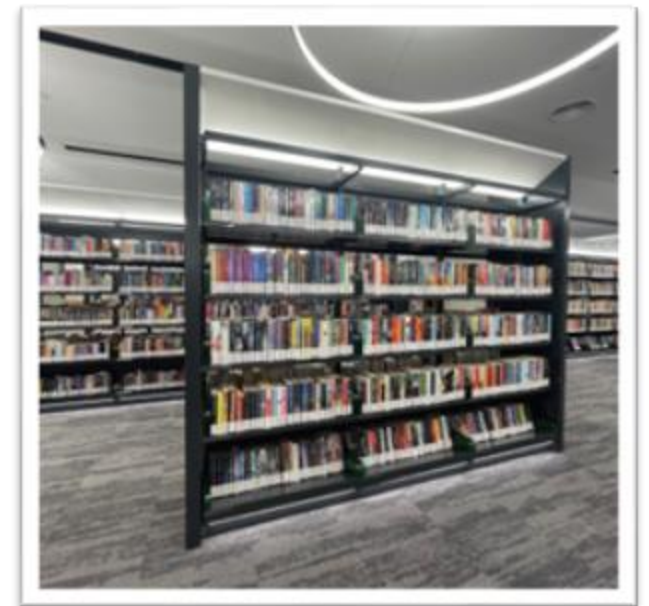
Computers to read eNewsletters



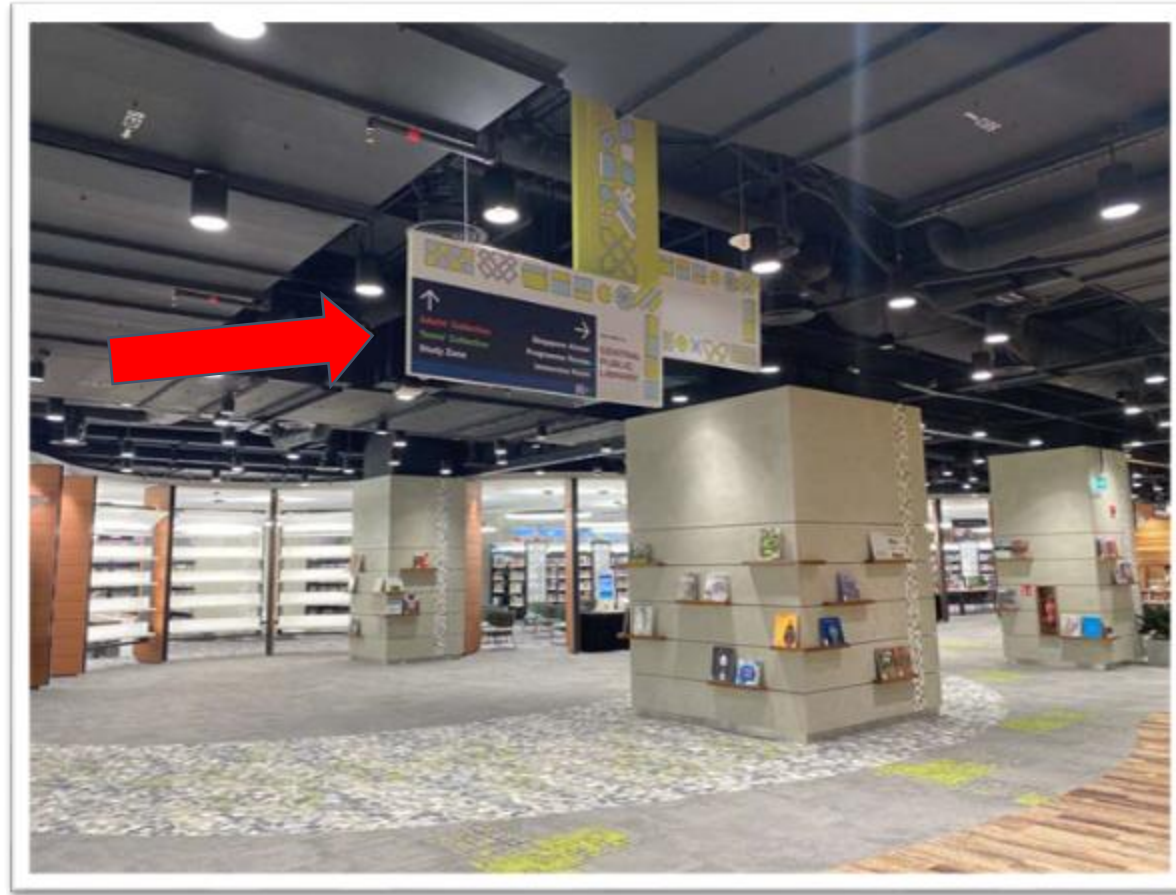
Magazines



Books



Here, I can explore eNewsletters, magazines, and books for adults, including comics.

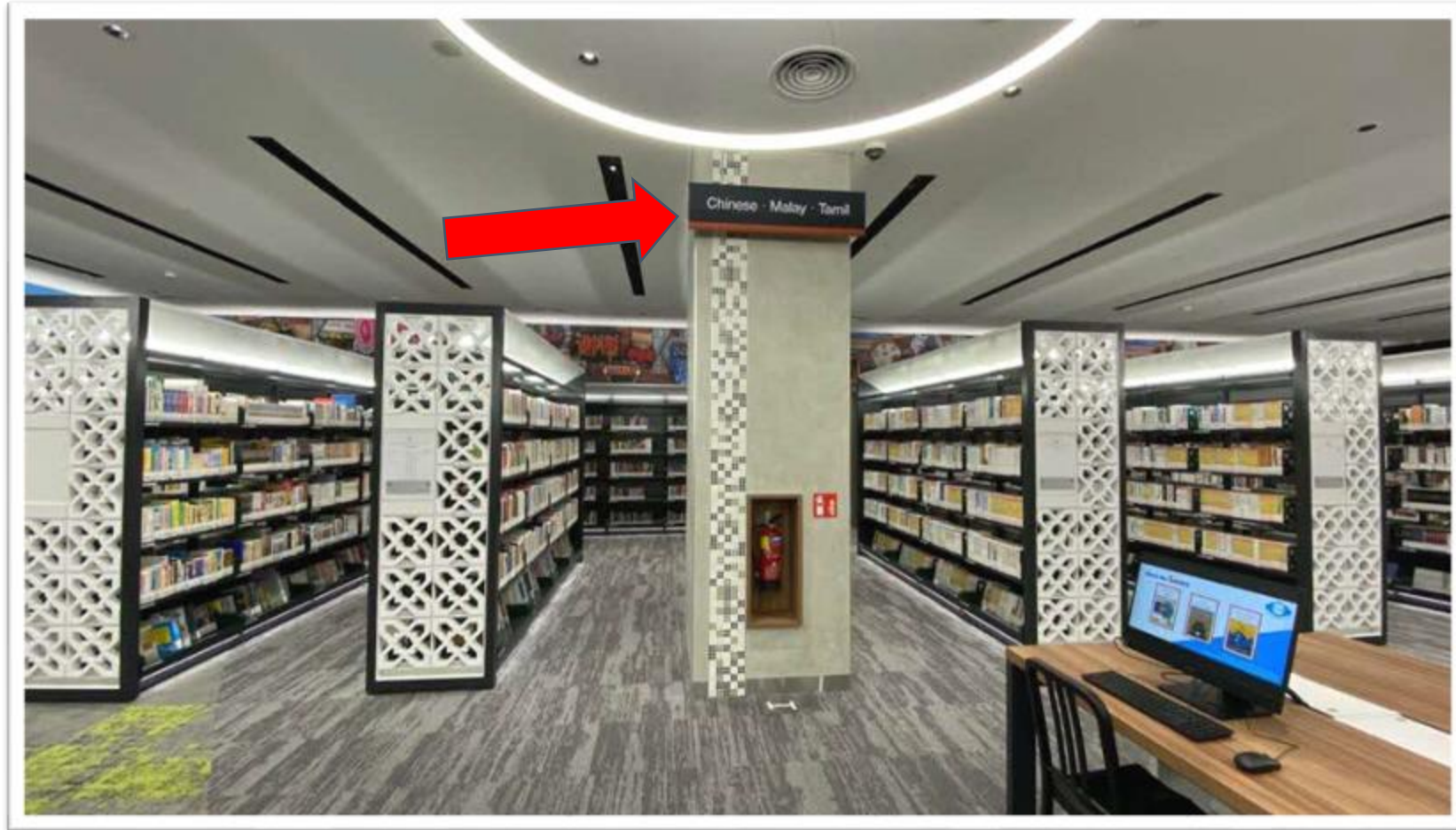


I can find large signs hanging from the ceiling to find directions for where I need to go.

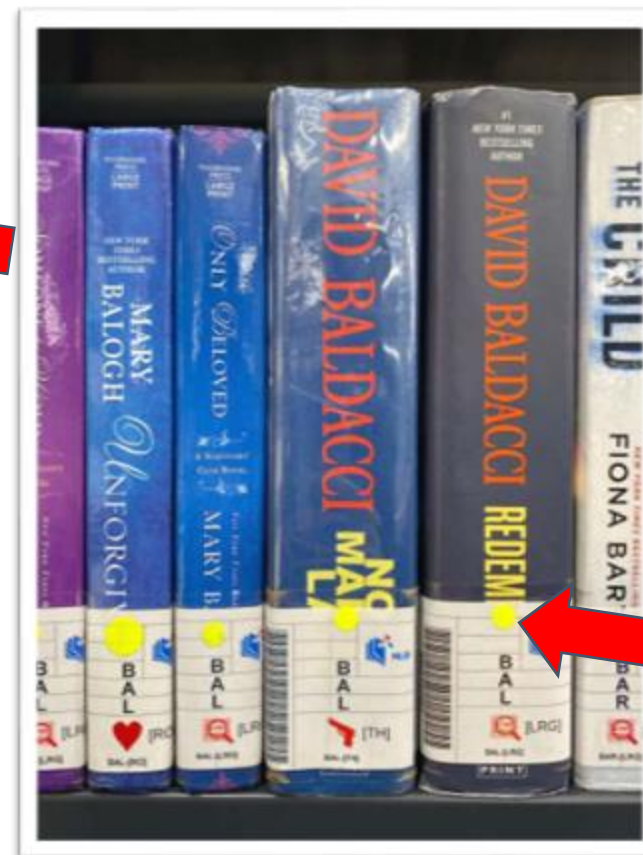


Books are arranged on the shelves by category.

I can find signs hanging from the ceiling to find the type of books that I want to read.



On these shelves, I can find and read books written in mother tongue languages, like Chinese, Malay, and Tamil.



I can find and read books with large print on this shelf.
There are yellow stickers on large print books.



I can find and read English books for teenagers and young adults on the shelves in this corner. I can find these books by looking for the purple line on the sticker.



This is the **Singapore Alcove**.
I can find books about Singapore in
English, Malay, Chinese, and Tamil here.



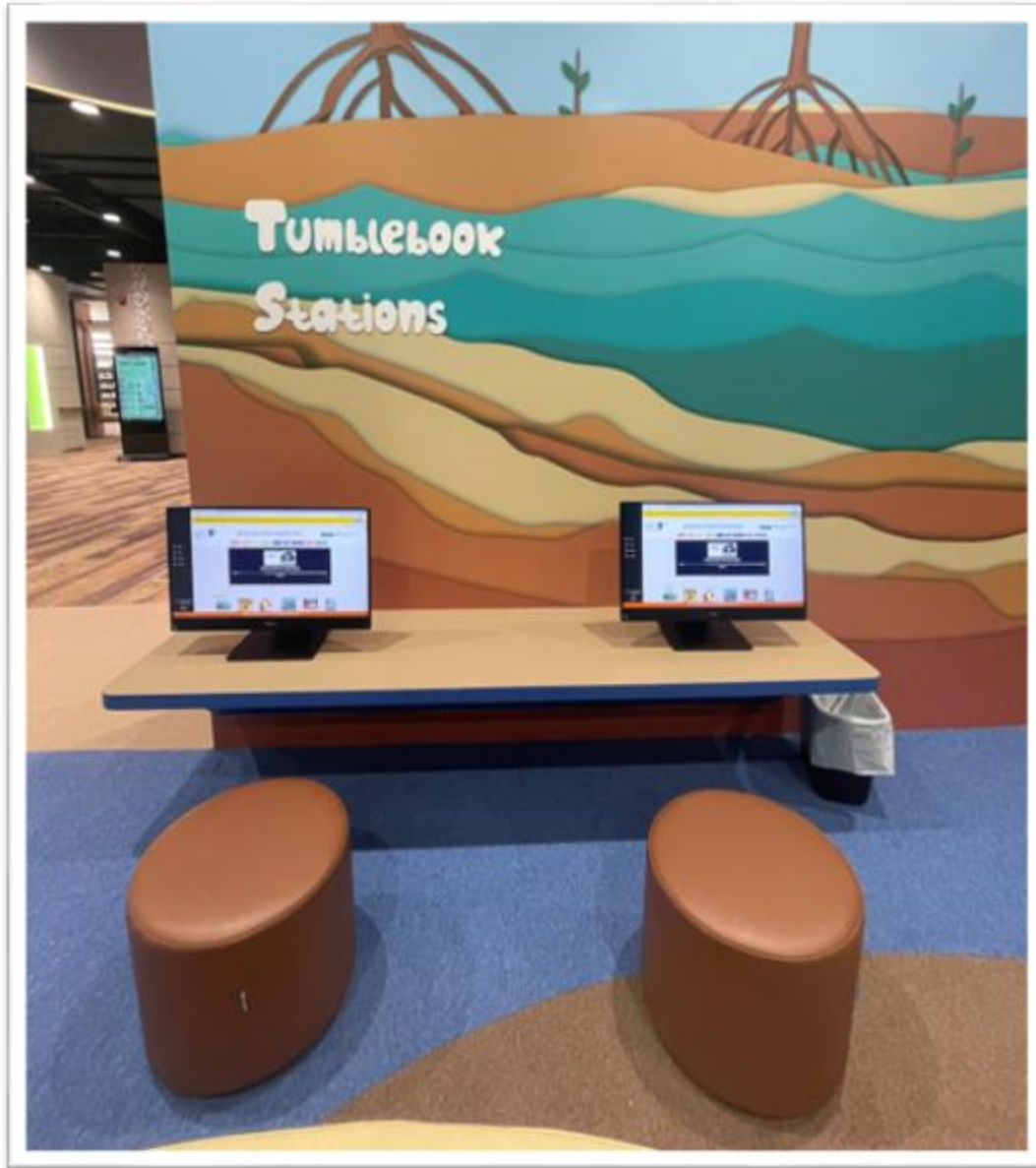
At the Singapore Alcove, I can use these kiosks to find out more about Singapore.



I can use these screens to take a quiz.



I can find and read magazines and books for children in English, Malay, Chinese, and Tamil in the Children's Biodiversity Library by S.E.A. Aquarium.



I can listen to stories and play games on these stations.

But I must keep the volume low as I do not want to disturb others.



I can take these cushions to sit on. I will put them back when I am done using them.

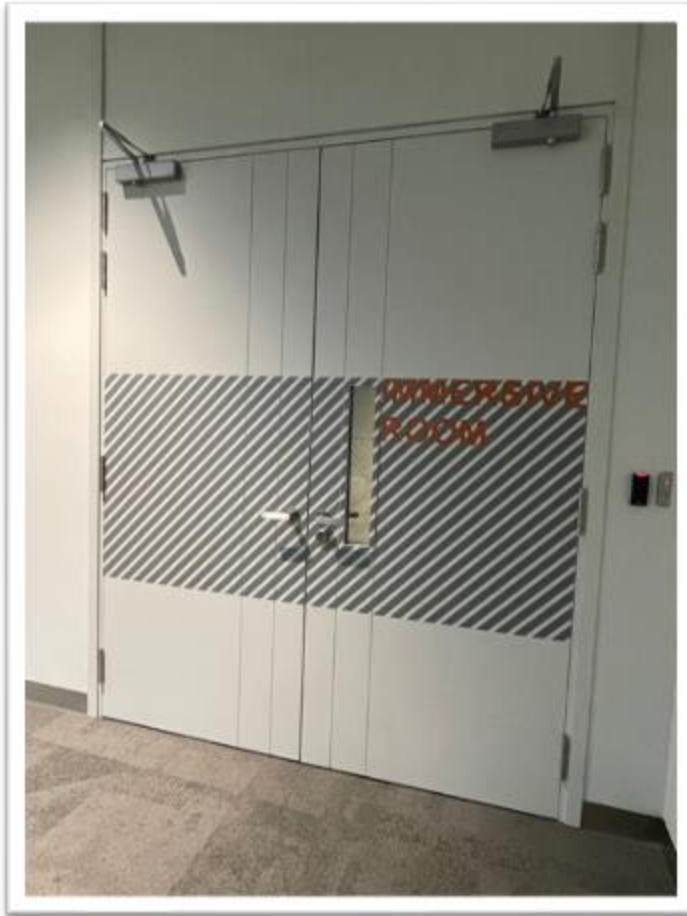


I can learn about sea animals in this display case.



I can use the computer kiosks to colour the Book Bugs characters. I can also project them onto the big screen.

I must let others have a turn once I am finished.



This is the **Immersive Room**.
I can play games and watch the digital content in this room.



This is the **Memories Corner**. I can watch projections on the wall at night.



This is the **Courtyard**.
I can only admire the plants in the
Courtyard with my eyes.



If the ground is wet, I must
walk carefully. I do not want
to slip and hurt myself.

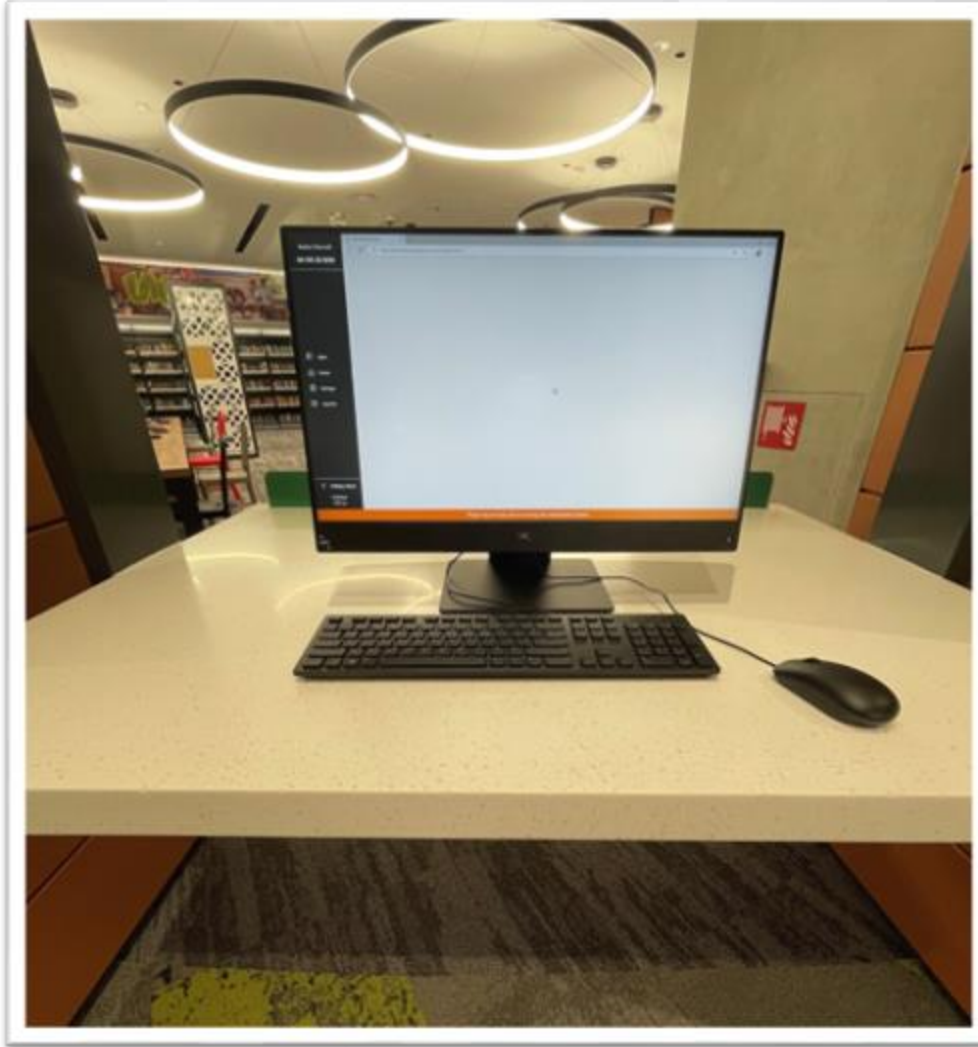


I can look for this sign to find the toilets outside the library at B1.



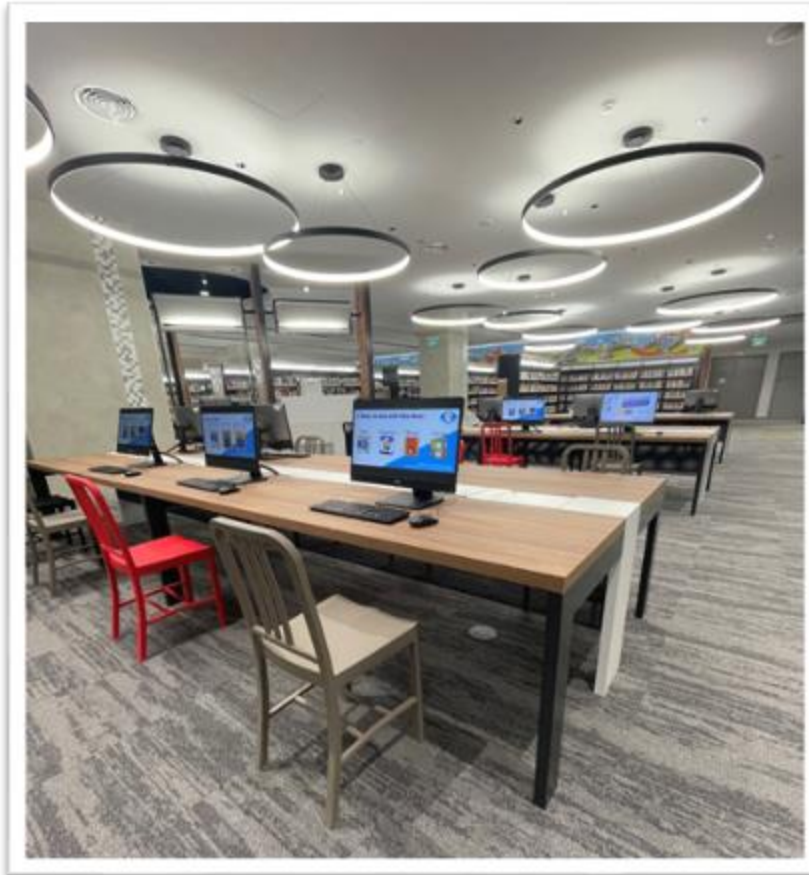
This sign shows me the wheelchair accessible toilet.

Services



These machines are called **catalogue stations**.

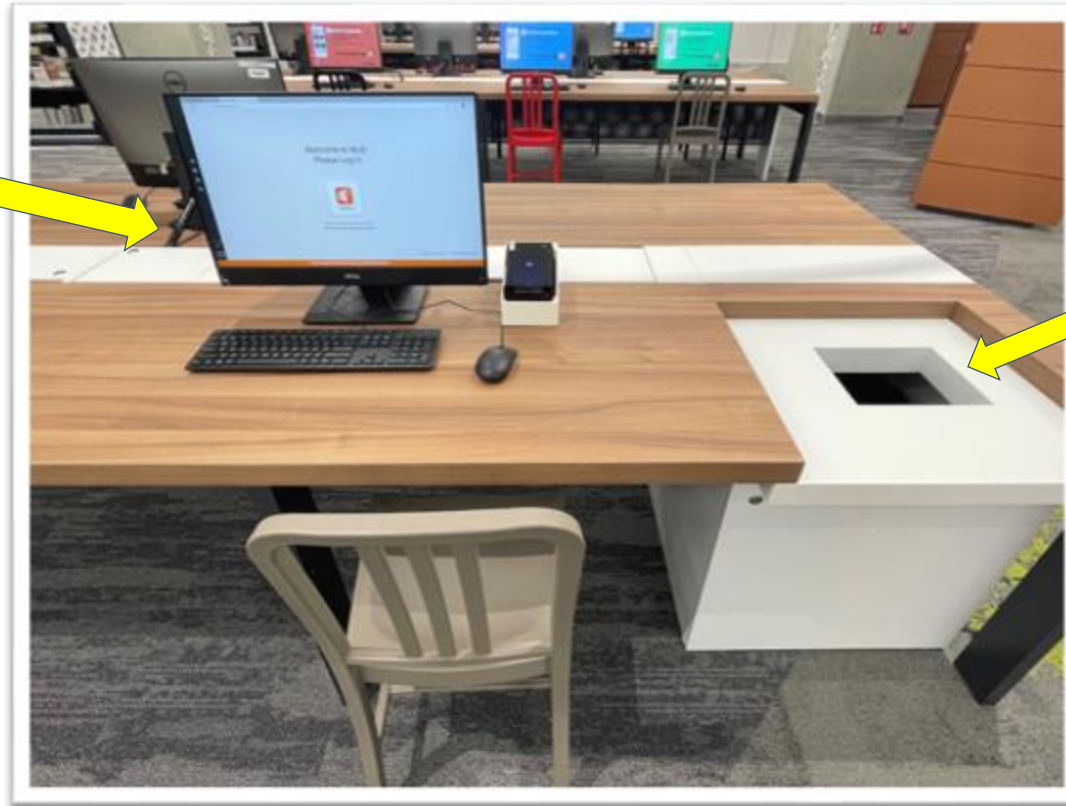
I can find them all over the library.
I can use them to search for books I want to read.



These computers are called **multimedia stations**.

I can use the computers to do many things! For example, I can read eNewspapers, eMagazines, print documents or browse the internet.

I will log in first

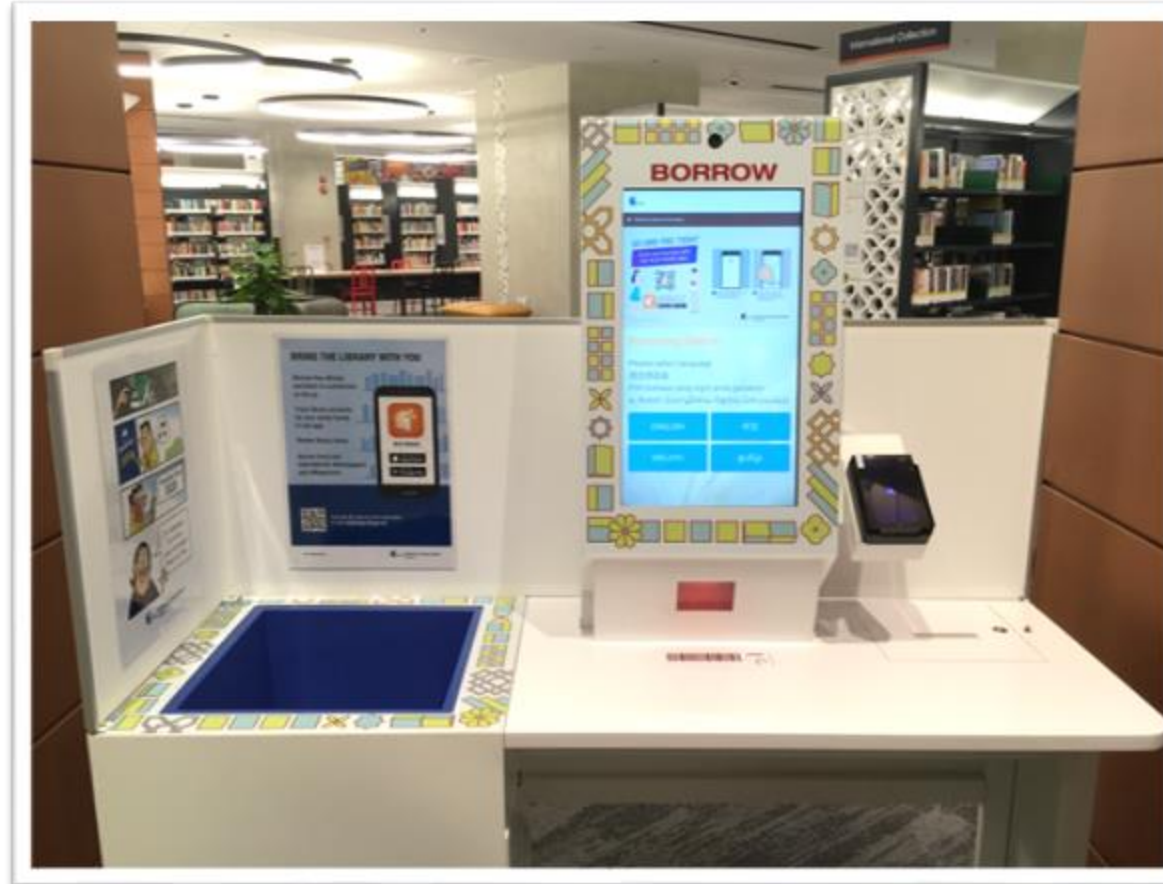


I can pay for printing by using EZ-Link, Visa, Mastercard, ApplePay or SamsungPay

This is a **printing station**.

I can find this near the multimedia stations.

I can come here to print documents and pay for printing. Before printing, I will use the multimedia station to submit the document to print.



This is a **book borrowing station**. I can borrow books using this station.

Experience the **revamped**

NLB MOBILE APP

New look, improved navigation, and personalised recommendations



Read eNewspapers and eMagazines
Enjoy complimentary access to local (SPH) and international eNewspapers and eMagazines.

Find a Title
Browse and borrow a title. Choose from over 900,000 copies of eBooks and audiobooks.

Scan and Borrow
Beat the queue at the libraries! Scan and borrow physical materials easily.

Manage Your Account
Check your loan records, reservations, due dates of items, and pay outstanding fees.

Download on the App Store
GET IT ON Google Play

Don't miss out on these useful features and more! Scan the QR code or visit go.gov.sg/nlb-mobile to download.

NLB | National Library Board Singapore



I can also borrow or reserve books using the **NLB Mobile app!**

I can scan this QR code to download the app using Google Play or Apple App Store.

LOAN RECEIPT
NATIONAL LIBRARY BOARD
Woodlands Regional Library

Station : WRLRF2BBS06
Date : 13/04/2021
Time : 14:04:19
Name : XXXXXXXX XXXX

Please go to
<http://www.nlb.gov.sg> to check
your loan status or renew your
library items.

Items Borrowed	Due Date
1 ERICA'S elephant B31408364G	04 May 2021

For enquiries, please email us at
enquiry@nlb.gov.sg

After I borrow a book, I can
choose to print a receipt.
The receipt will look like this.

The **due date** for me to return
the book I borrowed will be
written here.

I can check the due date on my
NLB Mobile app too.

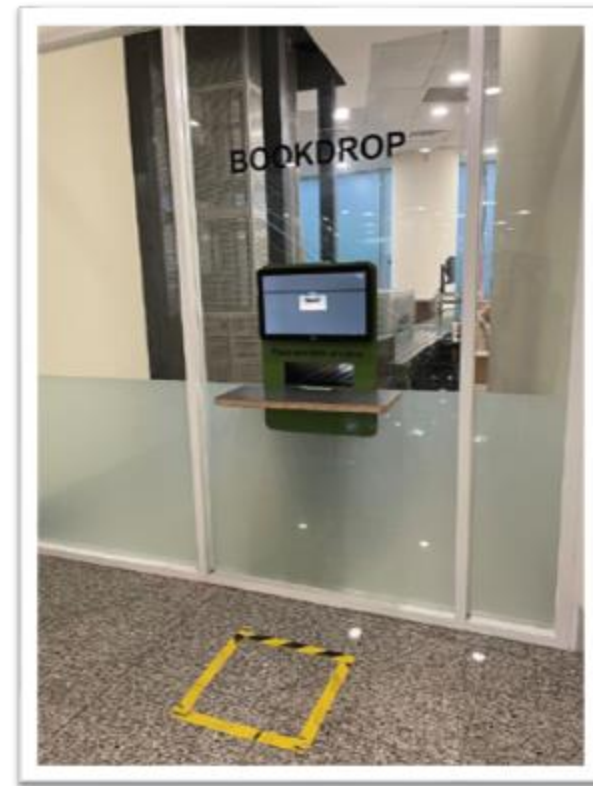


If a book is unavailable, I can reserve it.

I will come here on another day to collect my reservations from the **Reservation Lockers** outside the library at B1.



Level 1 Bookdrop, facing Intercontinental Hotel



Basement
1 Bookdrop, outside Central Public Library

These are the **Bookdrops**.

I have to return my borrowed books here by the due date.



Now I know where to go in the library.

I also know what I can find and do at each level.

If I want to read and listen to stories, I can always come back to visit the library!

If I need more help, I can send an email to enquiry@nlb.gov.sg.