
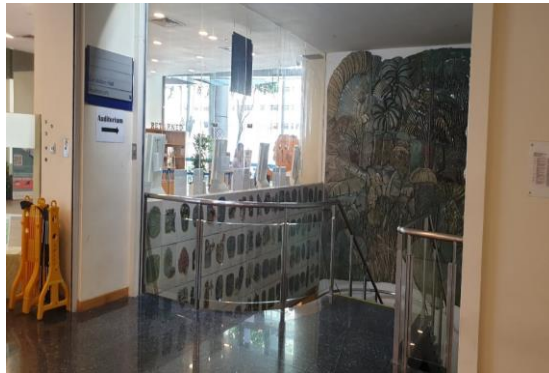


FACILITY SPECIFICATIONS		
Woodlands Regional Library - Auditorium		
1	Location	Basement 1
2	Description	Enclosed Area Rear stage curtain can be closed to be used as a "temporary backstage"
3	Soundproofing	Yes
4	Capacity	250 pax seated
5	Area	410 sqm
6	Refreshment	Strictly no food is allowed inside the Auditorium. Catering is allowed at the Exhibition Area.
7	Uses	Awards Ceremony, Graduation, Performance, Play, Musical, Talks, Seminars, Meetings, Forum, Panel Discussion, Book Launch
8	Hiring Schedule	Monday - Saturday from 9.00am - 7.00pm Sunday from 9.00am - 4.30pm Facilities are not available for rental on Public Holidays.
9	General Setup	 Theatre Style Layout
10	Equipment Provided	1 Motorised Drop Down screen 1 Multimedia Projector 1 DVD 1 Flipchart Stand (no paper provided) 4 Wireless handheld microphones 3 Microphone stands 1 Table Microphone stand Notes: - Hirer will need to provide your own laptop and to upload materials in your own thumbdrive. - System only supports HDMI. Hirer needs to prepare their own converter if laptop does not support HDMI.

11	Furniture Provided	1 Registration Table without skirting with 4 Chairs (Outside The Facility) Stage use: 2 Folding tables without skirting with 6 Wooden chairs 4 Rattan chairs with 1 Coffee table to be used for Forum, Panel Discussion and Book Launch
12	Dressing Room	1 dressing room located at B2 of the Library
13	Stage Dimension	12m (L) x 5.7m (D)
14	Backdrop Dimension	9m (L) x 4m (H)
15	Physical Address	900 South Woodlands Drive, #01-03 Woodlands Civic Center, S(730900) ** 5-10 mins walk from Woodlands MRT Station
16	Location Map	May be obtained from www.onemap.sg
17	Parking Matters	Public parking lots are available at Woodlands Civic Center

If you have any enquiries, please contact our Customer Service Officer at **6332 6066** (weekdays: 9.00am - 5.30pm)
or
email to **facilities@nlb.gov.sg**

Gallery



Entrance stairway leading to Basement 1 Auditorium



Entrance (view from Registration Area)



Registration Area



Exhibition Area for Refreshments



Auditorium Layout



Stage



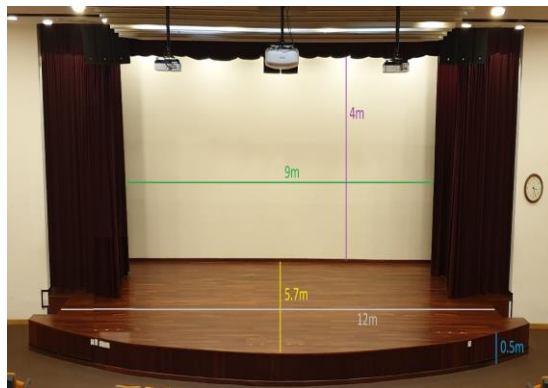


Dressing Room

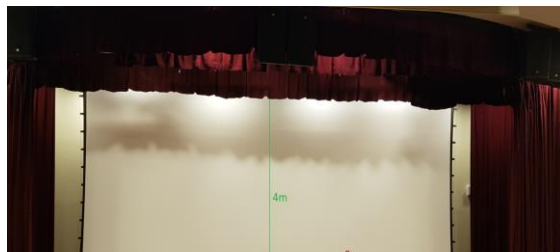


Dressing Room

Stage Dimension



Stage and backdrop





Screen



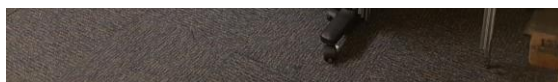
Backstage



Centre stage

Stage Furniture





2 Folding tables and 6 Wooden chairs



4 Rattan chairs (To be used for Forum, Panel Discussion and Book Launch events)



1 Rattan coffee table (To be used for Forum, Panel Discussion and Book Launch events)