

Bukit Panjang Public Library Social Story

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- Library Space (Adults' & Teens' Zones and Children's Zone)
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I am at Bukit Panjang Public Library. There are 2 separate wings, Children's and Adults' and Teens' Zone.

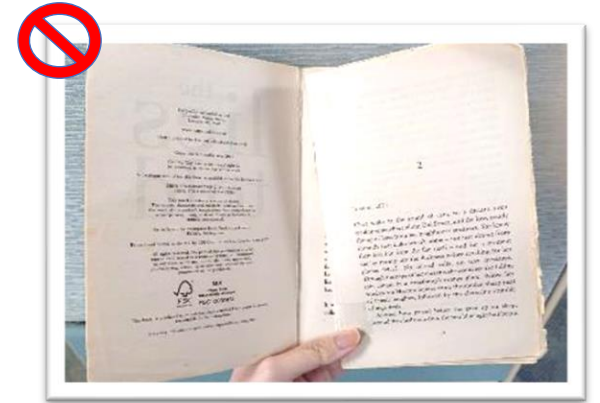
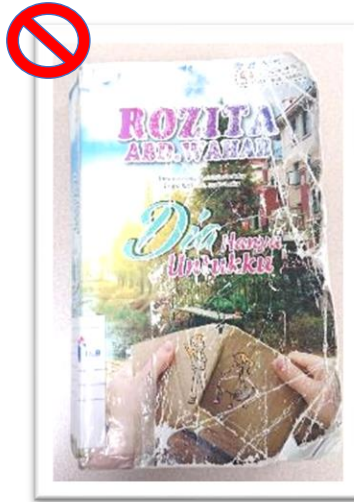
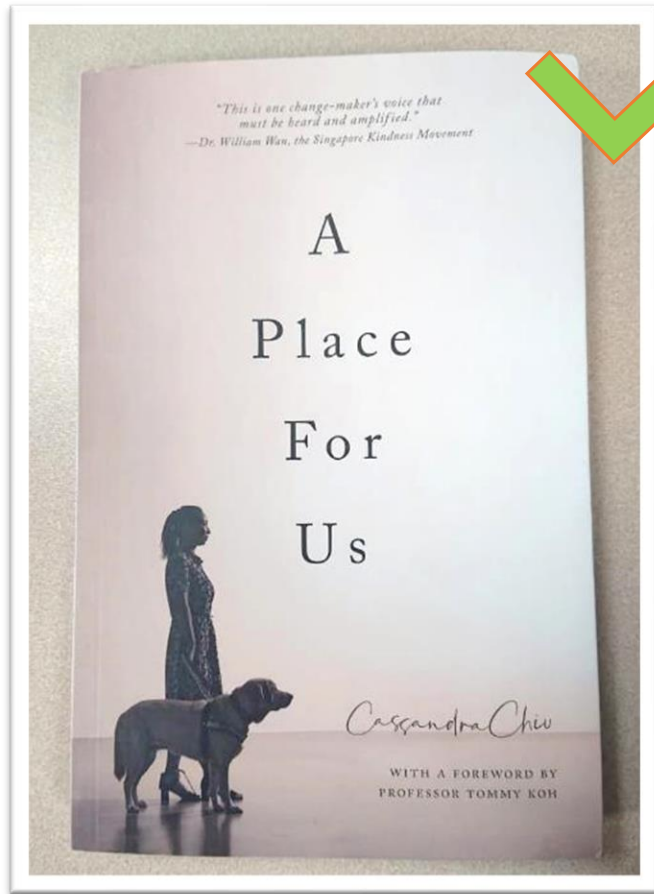
Library Etiquette & Safety Precautions

Shout ✘ • Playing • Emergency	
Talk loudly ✘ • Talking outdoors	
Talk ✘ • Talking indoors	
Whisper ✔ • In the library	

Inside the library, I will whisper and keep my voice down.
I do not want to disturb other people.



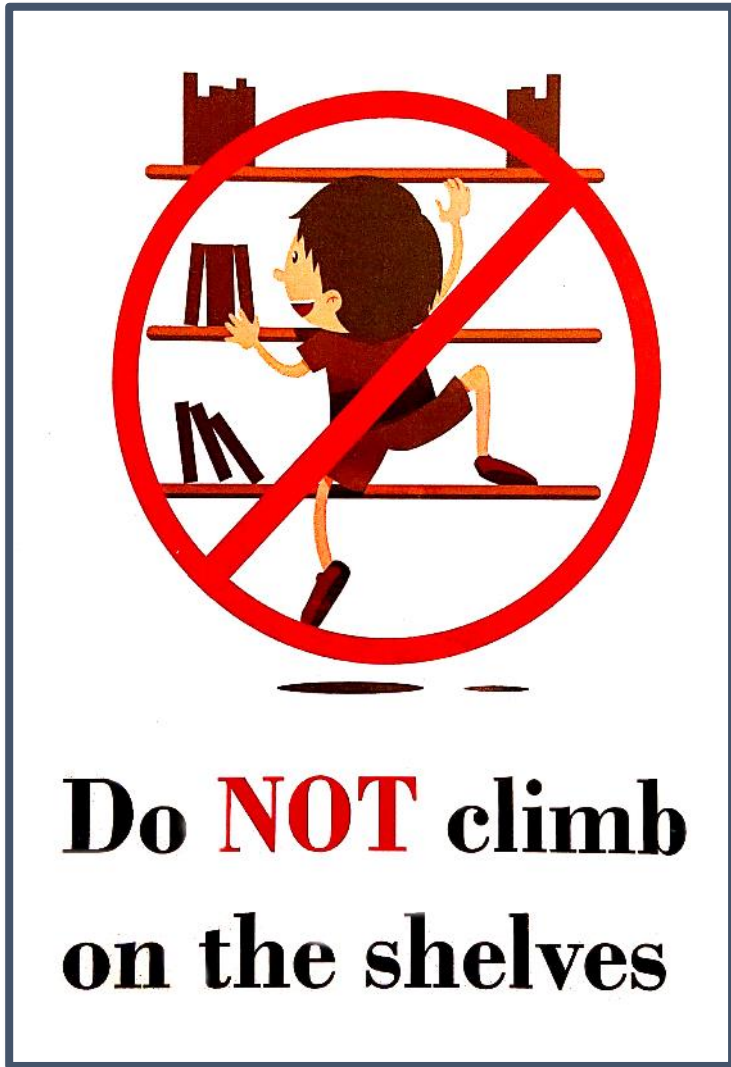
I will walk in the library.
I do not want to trip or hurt anyone if I run.



I must be careful when I'm using library books or other library items.

I cannot tear, fold or step on books because they will be damaged.

Everyone can enjoy the books only if they are not damaged!



I must not climb on the bookshelves.

If I climb on the shelves, they may dislodge and books will fall off the shelves. I do not want to hurt myself if I fall or when the books hit me.



There will be potted plants like these all over the library. I shall not play with them or push them over.

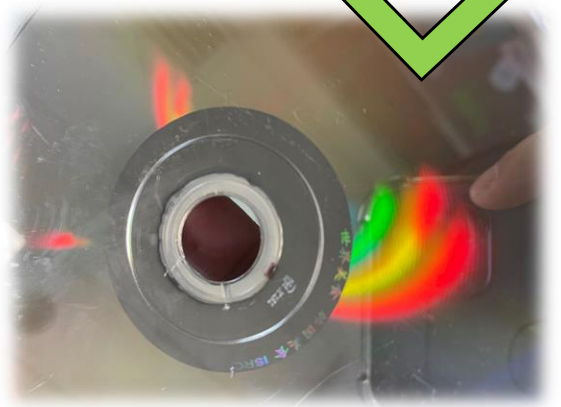
If I push the plants, they may topple over and I may break the plant. I do not want to fall and cut myself on the broken pot pieces.

Before I borrow any library items, I must check the condition and alert the library staff if I encounter any of the following:

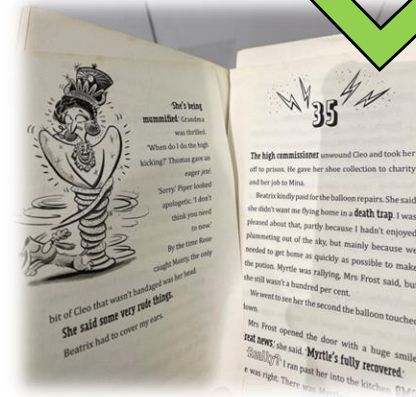
Mismatched discs



Damaged discs



Missing / torn pages



Stains / scribbles

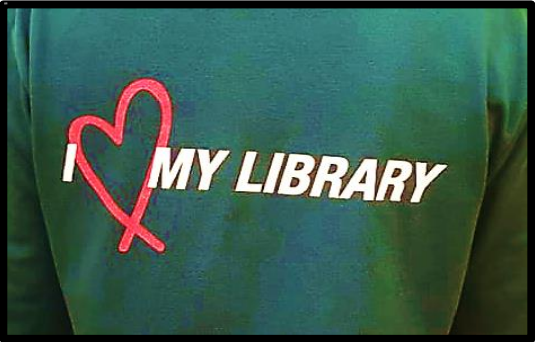


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Library Staff

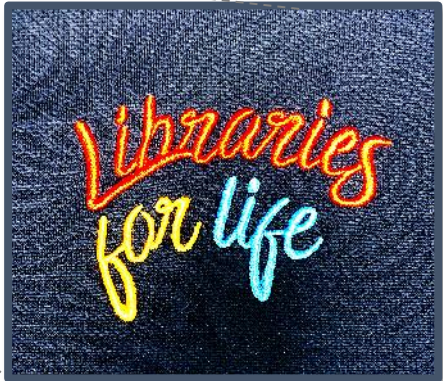
I can get help from library staff who wears these uniforms

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I can get help from library staff who wears these uniforms

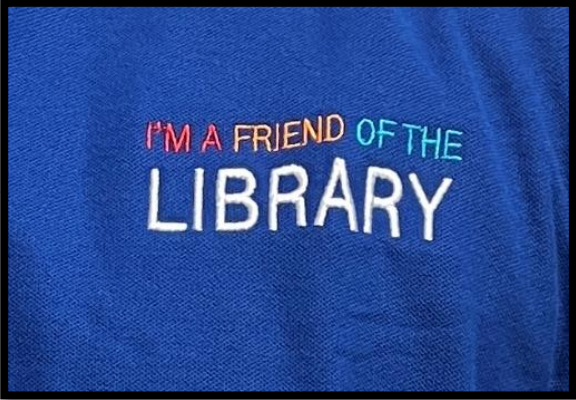
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Library Staff

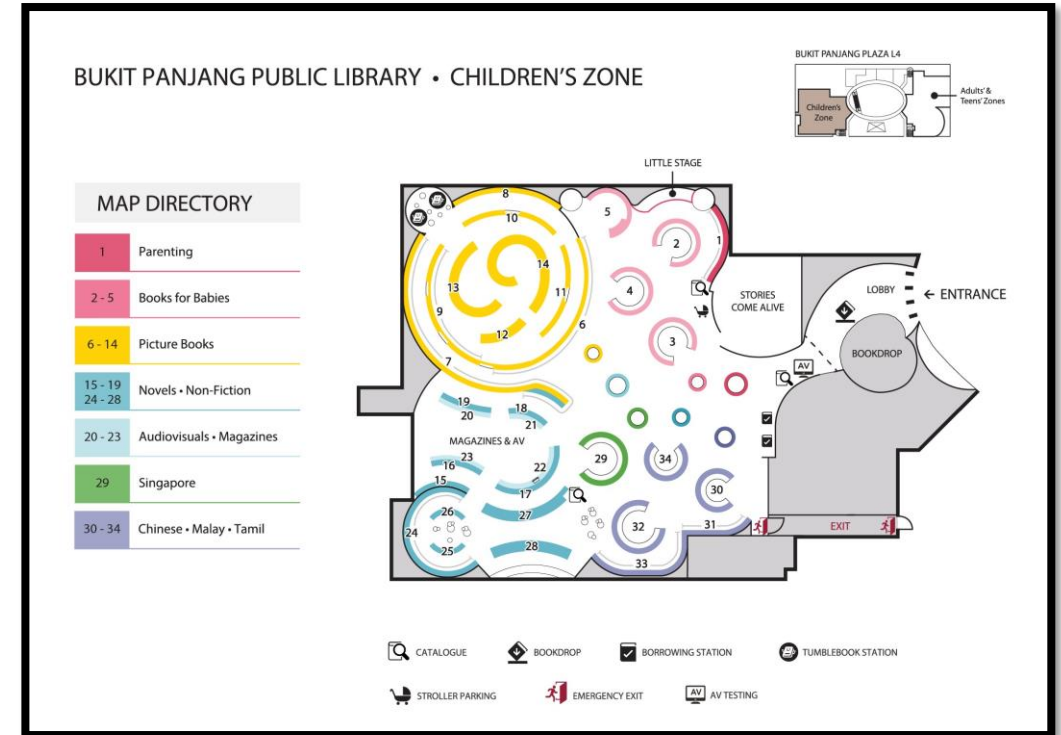
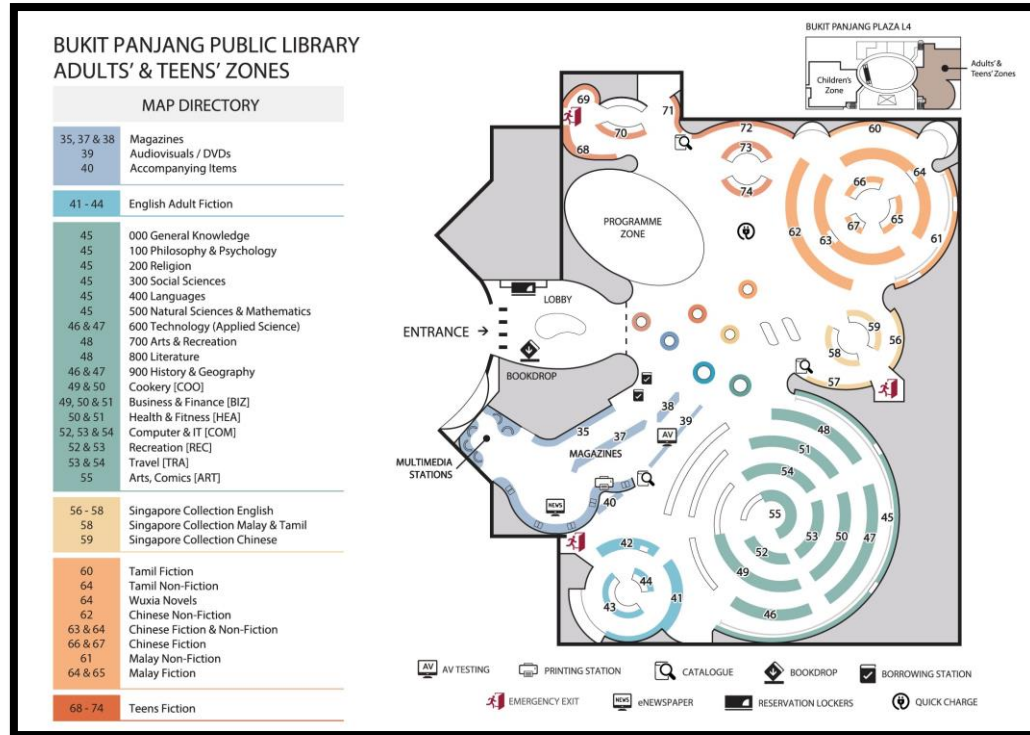
I can get help from volunteers who wear these uniforms

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Library Staff

Library Space



I can find a directory map like this at both Children's Zone & Adults' & Teens' Zones. It shows me the layout of the section and where to locate different library items.

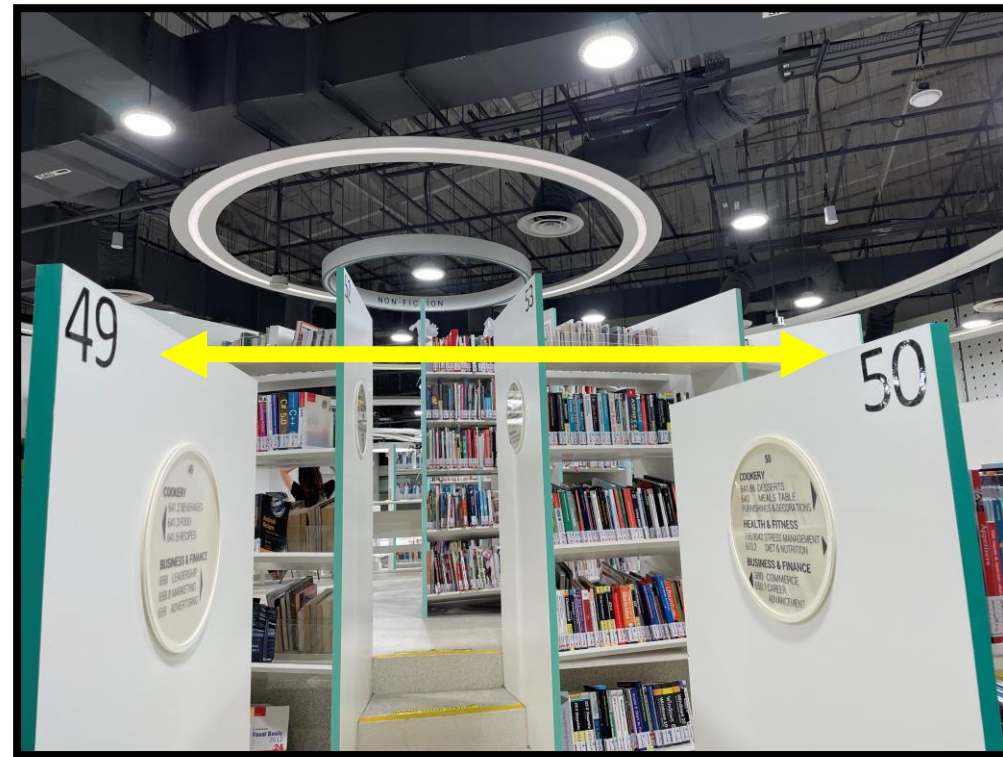


The Adults' & Teens' Zones is run by our volunteers.



I can also look for signages like these to help me find the books that I want to borrow.





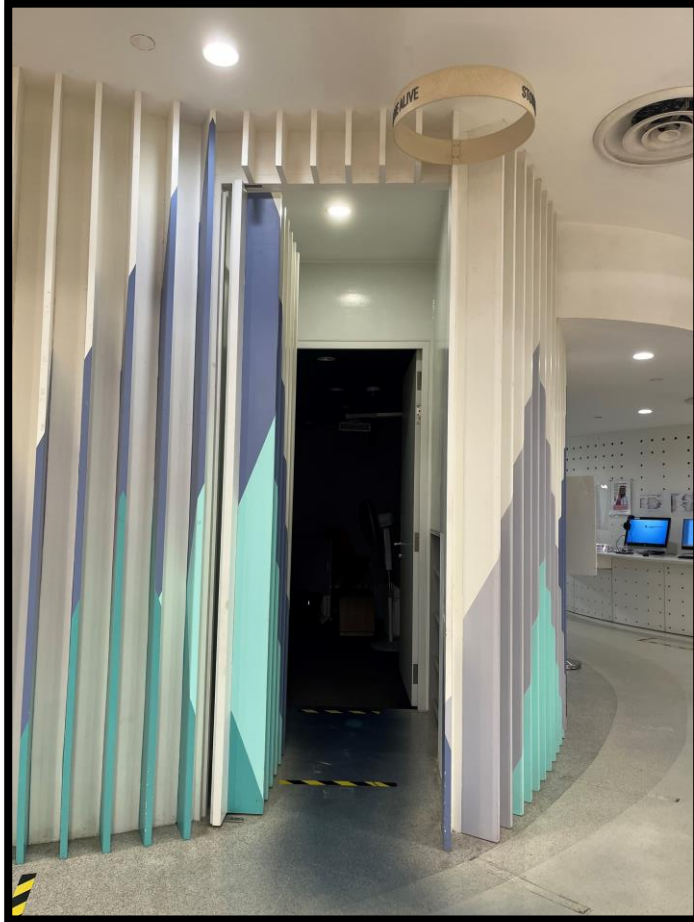
I can see numbers on the shelves.

When I use library catalogue, I can see these numbers and follow the shelf number to look for my library item.



If I need help, this poster can be found at the Adult's & Teen's Zone and Children's Zone.

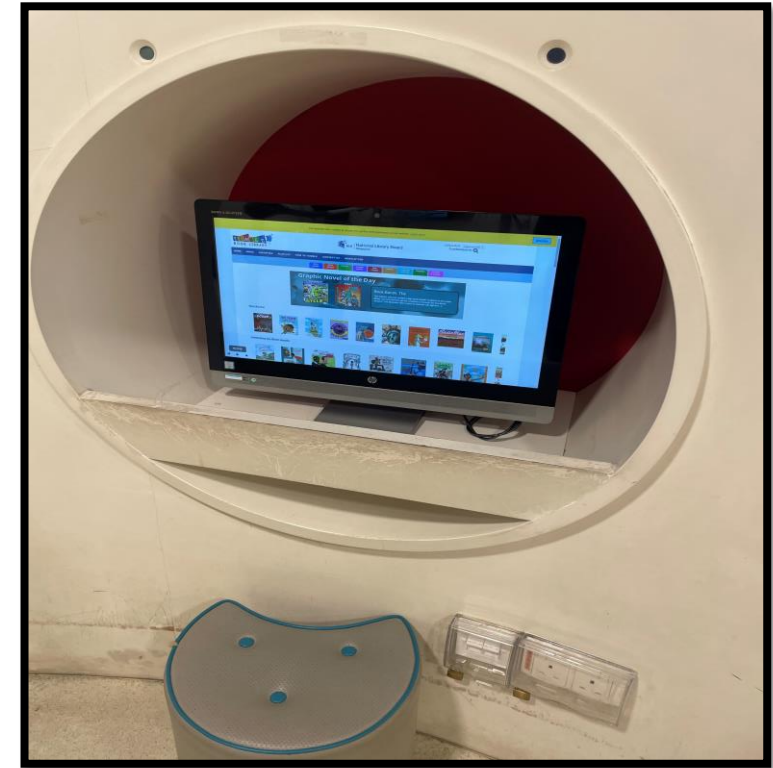
I will approach service staff to help me.



I can attend programmes in the Stories Come Alive Room at the Children's Zone.



At Children's Zone, I can borrow audiovisual materials and magazines.



I can listen to stories and play games on TumbleBook stations.



I can also find books about Singapore in English, Malay, Chinese and Tamil languages at both Children's Zone and Adults' & Teens' Zones.

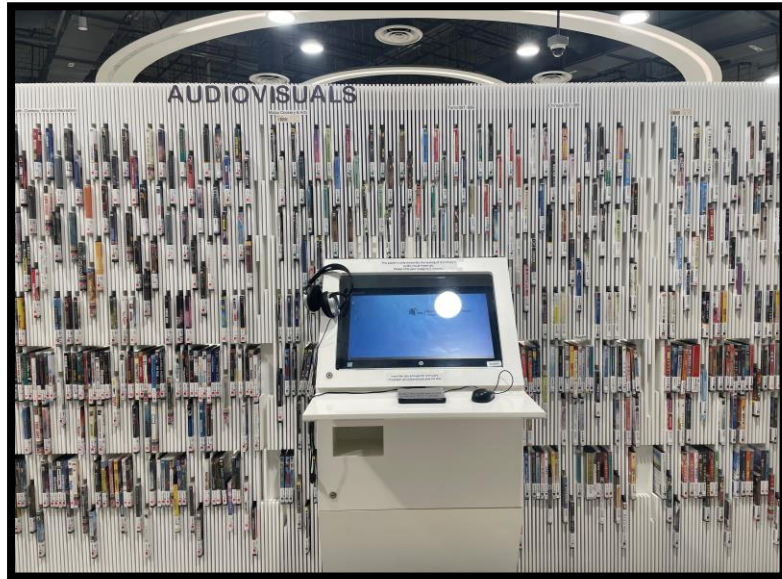


At both Children's Zone & Adults' & Teens' Zones, I can find and read books written in mother tongue languages like Chinese, Malay and Tamil.



I can charge my mobile phone or laptop at this Quick Charge station at Adults' & Teens' Zones.

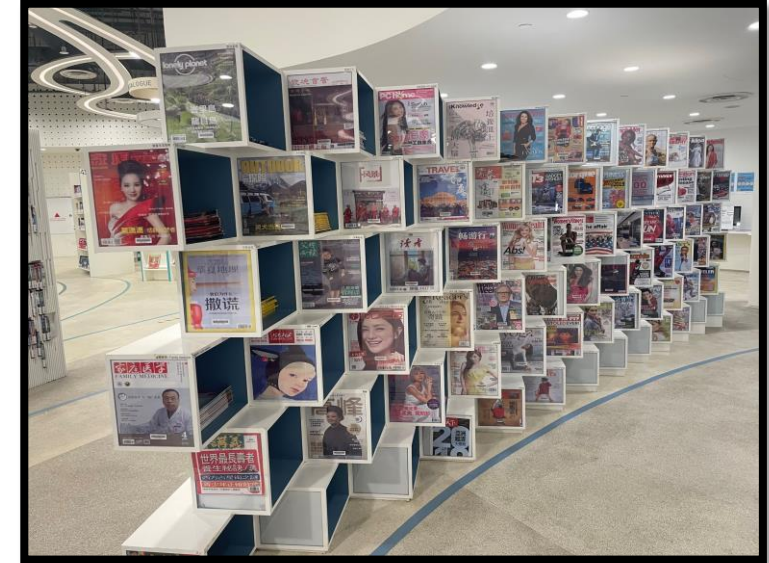
Audiovisual materials



Computers to read eNewspapers



Magazines



At Adults' & Teens' Zones, I can explore audiovisual materials, eNewspapers and magazines.

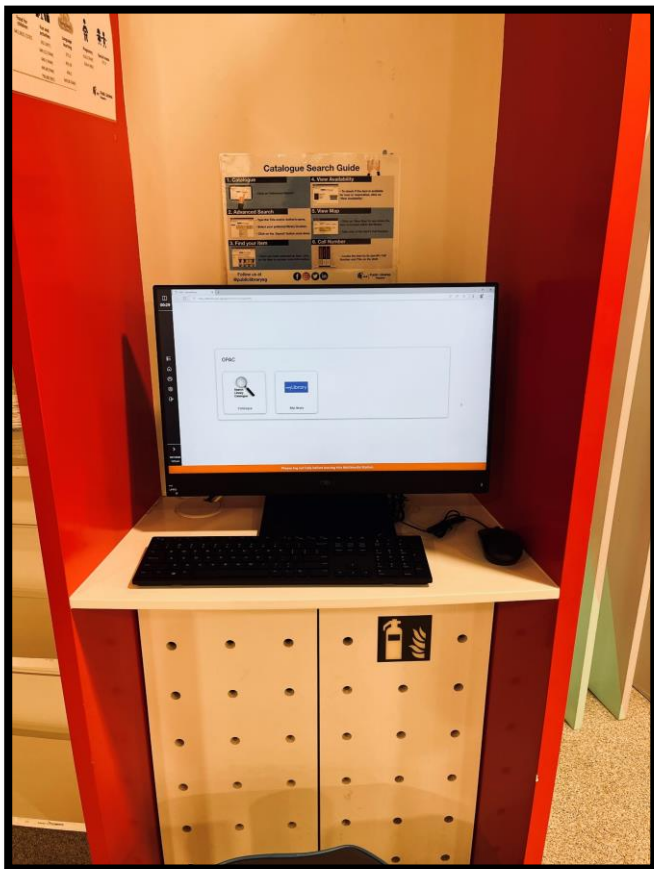


At Adults' & Teens' Zones, I can find and read English books including comics.

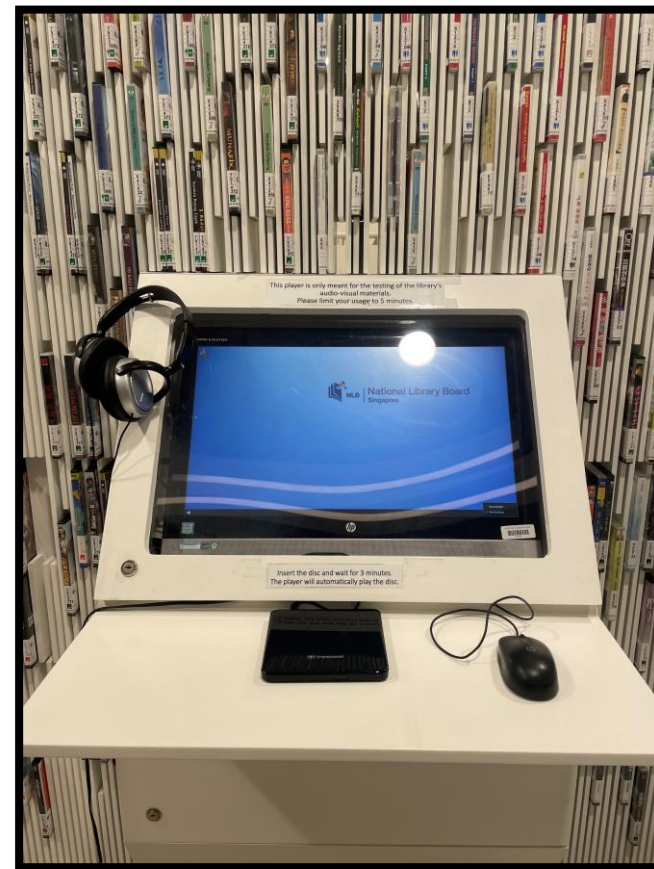


At Adults' & Teens' Zones, I can find and read English storybooks for teenagers and young adults.

Services



This machine is called
catalogue station.
I will find them all over the library.
I can use it to search for books
I want to read.



This machine is called the
Audio Visual (AV) testing station.
I will find it in both zones. I can use them
to test my AV items before borrowing.



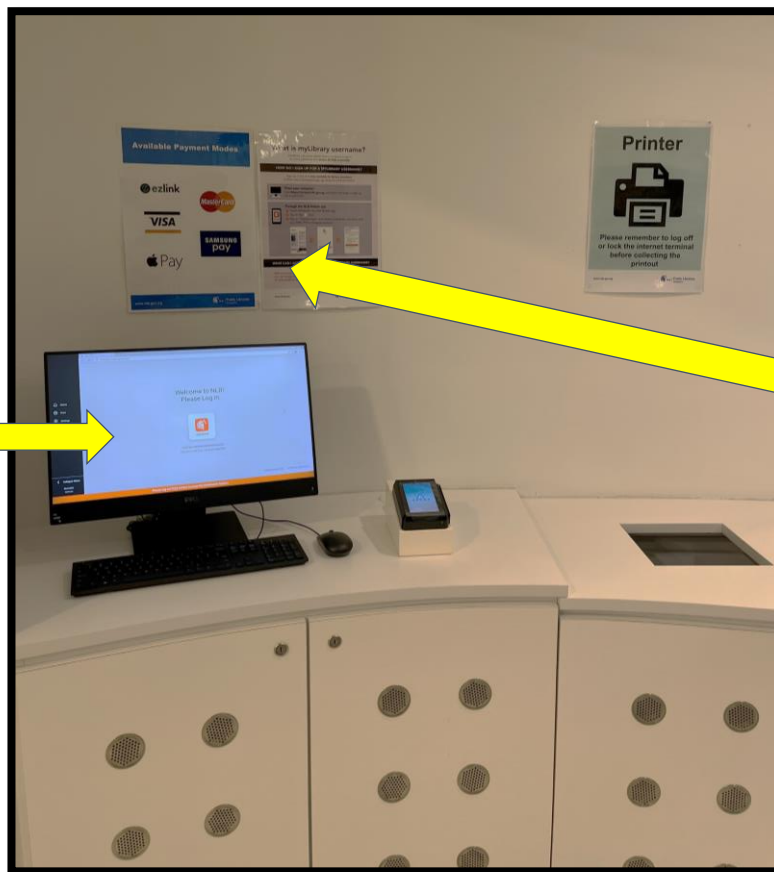
These computers are called **multimedia stations**.

I can find them at Adults' & Teens' Zones

I can use the computers to do many things!

For example, I can read eNewspapers, eMagazines, print documents or browse the Internet.

I will log in first



I can pay for printing via Ezlink Card, Mastercard, Visa, Apple Pay or Samsung Pay.

This is a **printing station**.

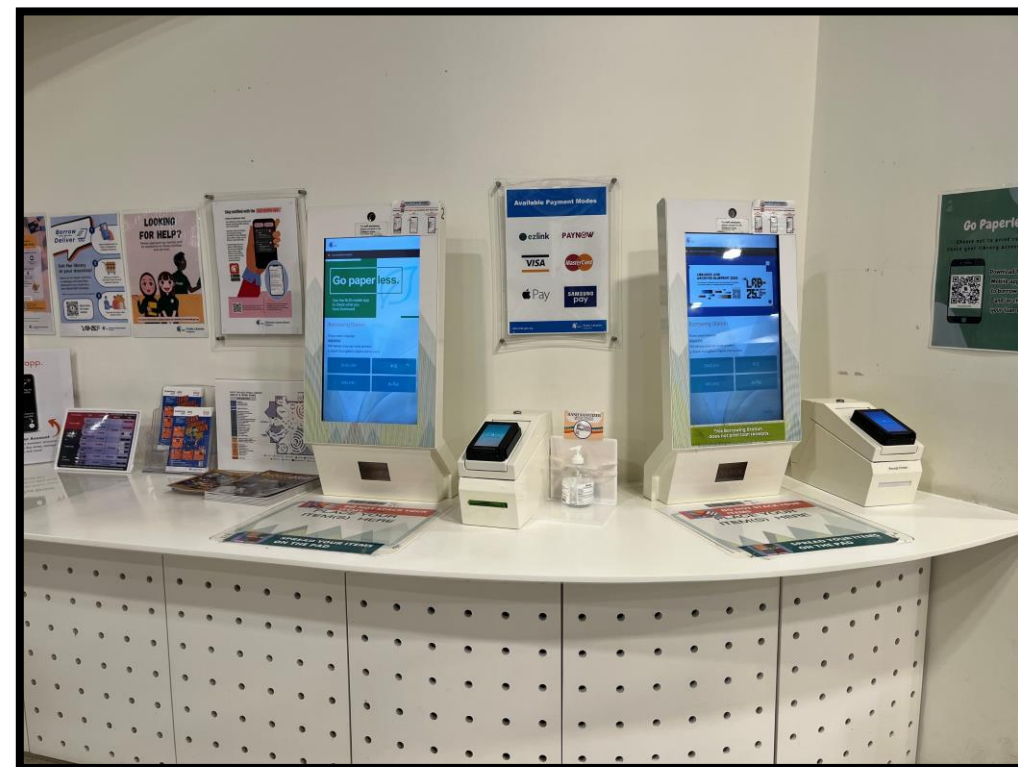
I can find this near the multimedia stations at Adults' & Teens' Zones.

I can come here to print documents and pay for printing.

Before printing, I will use the multimedia station to submit the document to print.



Children's Zone



Adults' & Teens' Zones

I found some interesting books I want to borrow.
Before leaving, I can borrow them at these borrowing stations using my library card.

Experience the **revamped**

NLB MOBILE APP

New look, improved navigation, and personalised recommendations



Read eNewspapers and eMagazines
Enjoy complimentary access to local (SPH) and international eNewspapers and eMagazines.

Find a Title
Browse and borrow a title. Choose from over 900,000 copies of eBooks and audiobooks.

Scan and Borrow
Beat the queue at the libraries! Scan and borrow physical materials easily.

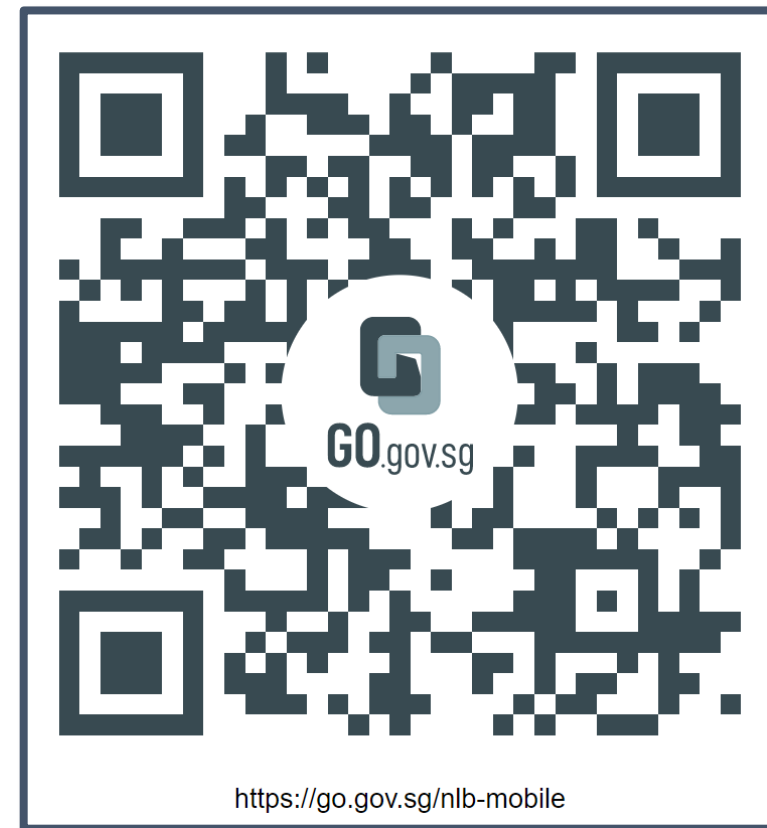
Manage Your Account
Check your loan records, reservations, due dates of items, and pay outstanding fees.

Download on the **App Store**
GET IT ON **Google Play**

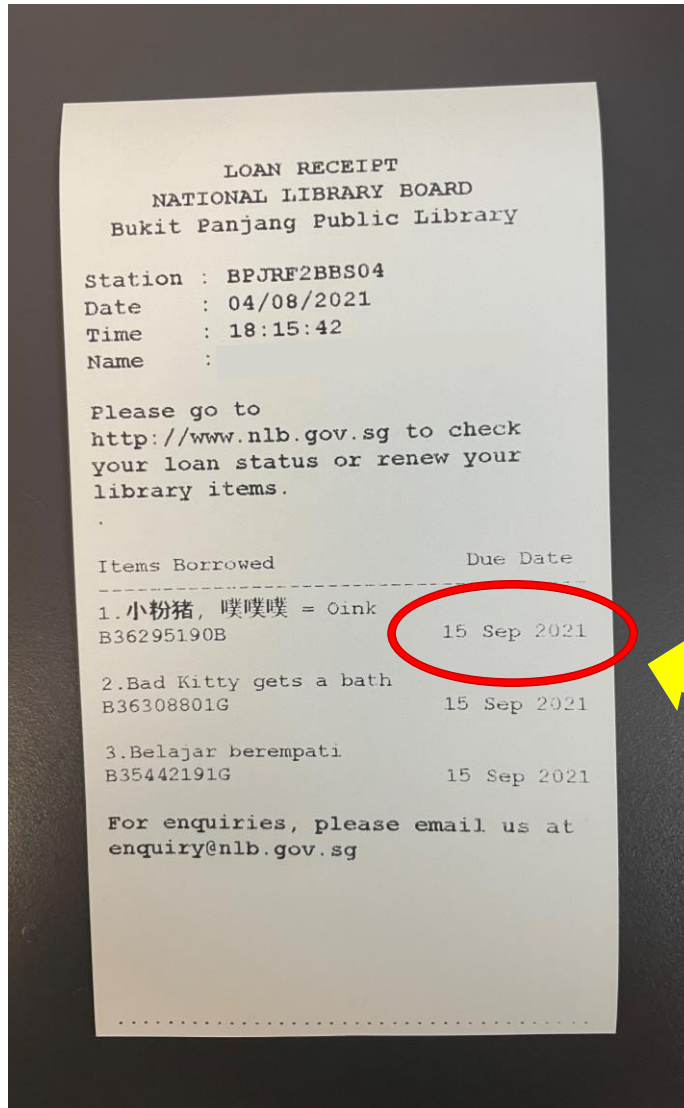
Don't miss out on these useful features and more! Scan the QR code or visit go.gov.sg/nlb-mobile to download.

NLB | National Library Board Singapore

I can also borrow or reserve books using the **NLB Mobile app!**



I can scan this QR code to download the app using Google Play or Apple App Store.



After I borrow a book, I can
choose to print a receipt.
The receipt will look like this.

The **due date** for me to
return the book I borrowed
will be shown here.

I can check the due date on
my NLB Mobile app too.



If a library item is unavailable, I can reserve it.
I will come to Adults' and Teens' Zones on another day to collect my reserved items from the **Reservation Lockers**.



Adults' & Teens' Zones



Children's Zone

This is the **Bookdrop**.

I have to return my borrowed items here by the due date.



Now I know where to go in the library.

I also know what I can find and do at the library.

If I want to read and listen to stories, I can always come back to visit the library!

If I need more help, I can send an email to enquiry@nlb.gov.sg.