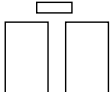




<b>FACILITIES SPECIFICATIONS</b>	
<b>(Imagination Room &amp; Possibility Room)</b>	
1	<b>Location</b> Level 5
2	<b>Capacity</b> Imagination Room : 70 pax seated Possibility Room: 120 pax seated
3	<b>Area</b> Imagination Room : 126 sqm Possibility Room: 171 sqm
4	<b>Uses</b> Seminars, Talks, Workshops, Book and Product Launches
5	<b>Hiring Schedule</b> Monday - Sunday 9.00am - 8.30pm  Facilities are not available for rental on Public Holidays.
6	<b>General Setup</b>  3 seating arrangements available:  <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">             Standard Seminar layout         </div> <div style="text-align: center;">             U-Shaped Layout         </div> <div style="text-align: center;">             Cluster Layout         </div> </div>
7	<b>Furniture Provided</b> Only Tablet Chairs 2 Trainer tables with 4 chairs 2 Registration tables with 2 chairs 1 Rostrum
8	<b>Equipment Provided</b> 1 White Board with Markers 2 Flipchart Stands (no paper provided) 2 Wireless Handheld Microphones 1 Headset Microphone 1 Goose Neck Microphone 1 Wired Handheld Microphone 1 Ceiling Mounted <b>Hitachi</b> Projector (6,500 Lumens) 1 Laptop (files to be saved in Thumbdrive for projection use) 1 Motorised Screen [148cm (W) x 237cm (L) and diagonally 280cm]
9	<b>Electrical</b>  <u>On wall</u> – 1 no. of twin 13amp socket outlet single phase <u>On floor</u> – 2 nos. of floor boxes (each floor box consist of 1 twin of 13amp socket outlet single phase)  Hirer is to use Earth Leakage Circuit Breaker (ELCB) plug when tapping into in-house power supply to prevent power trip.
10	<b>Loading</b> <b>9.6kN/m<sup>2</sup></b> The Hirer is to ensure the setting is within the loading range.

11	<b>Sound</b>	<p><b>Must not exceed 50 decibels (dB)</b></p> <p>Hirer to note that seminar rooms are not fully sound-proof, hence the sound level of the programme held within the room should not be too loud as it may disturb the event happening in the next room.</p>
12	<b>Public Access</b>	Access via Level 1 Lift Lobby.
13	<b>Deliveries</b>	<p>Delivery / Pick-up of equipment to be done via Basement 2 Loading Bay thru Cargo Lift 6.</p> <p>Hirer is required to inform NLB the delivery load-in / load-out <u>at least 3 working days</u> before actual setup day.</p>
14	<b>Physical Address</b>	<p>100 Victoria Street, Level 5, National Library Building, S(188064)</p> <p><b>**</b> 5-10 mins walk from Bugis or Cityhall MRT Station</p>
15	<b>Location Map</b>	May be obtained from <a href="http://www.onemap.sg">www.onemap.sg</a>
16	<b>Parking</b>	<p><b><u>Car:</u></b>  Mon - Sat (7am - 7pm) - \$1.20 for 1st half hour or part thereof (\$0.04 for each subsequent minute)  Mon - Sat (7pm - 11.30pm) - \$0.02 per minute  Sunday &amp; Public Holidays (7am - 11.30pm) - \$0.02 per minute</p> <p><b><u>Motorcycle:</u></b>  Mon - Sun &amp; Public Holidays (7am - 11.30pm) - \$0.20 per hour and \$0.65 per day</p> <p>Grace Period is 15 minutes  The Carpark Entrance and Exit will be closed at 11.30pm daily  All rates are inclusive of <u>GST</u></p>

If you have any enquiries, please contact our Customer Service Officer at **6332 6066** (weekdays: 9.00am - 5.30pm)  
or  
email to **facilities\_NL@nlb.gov.sg**